

APRIL

2017

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 4 APRIL 2017, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors, Nicky Beaton, Helen Hussain, Gavin O’Sullivan, Robert Perlmutter, Anthony Spencer, William Susman (Chair). and Peter Wayne.

- In attendance: Amanda Leboff, Clerk to the Council

112/16. Apologies for Absence.

Apologies for absence were submitted from Councillors Annette Edel, Rosemary Gilligan and County Councillor Morris Bright.

113/16. Declarations of Interests

PERSONAL – Councillors Susman and Spencer declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

114/15. Minutes of the Parish Council Meeting held on 7th March 2017

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on the 7th March 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

115/16. Review of Action Plan from above meetings

The Action plan was **NOTED**.

116/16 Questions by residents of Shenley Parish

There were none

117/16. Reports of Committee, Members and Clerk

- (i) Review and accept the Neighbourhood Plan Steering Group Terms of Reference

Following a proposal and a seconder it was agreed to ADOPT the Neighbourhood Plan Steering Group Terms of Reference.

Cllr Beaton gave the meeting a quick over view of what will happen at the launch meeting.

- (ii) The Great Get Together – initiative from the Department of Communities and Local Government

It was NOTED that unfortunately this event clashes with the Village Fete.

- (iii) Public Rights of Way – Request by residents of the Mansion House to have an item in the next SVM stating there is no Public Right of Way

Following a lengthy debate it was AGREED not to publish any details as it was felt that as there was no Public Right of Way before, nothing has

changed. It was AGREED that the Chairman would contact the resident who asked the question.

- (iv) Pursley Field
Nothing to report.
- (v) Harris Lane/Rookery Field:-
 - Request from Borehamwood 2000 to rent Rookery Field again from September 2017
It was AGREED that Borehamwood 2000 be allowed to rent Rookery Field for the season beginning in September.
 - Moving the goal mouths
Following a lengthy debate it was AGREED that the 2 spare goal mouths that Mr & Mrs Gough have been storing will be moved to Rookery Field.
 - Confirm exactly which benches need replacing
It was AGREED to leave the benches as they are for the time being.
 - Outdoor gym equipment installed in Harris Lane
It was NOTED that the gym equipment is installed and looks very impressive. Thanks again were given to Tesco and Groundwork UK for their support.
- (vi) Allotments
It was requested that the Clerk look into the specific legal requirements of providing allotments.
- (vii) Shenley Fete
Cllr Beaton informed the meeting that the plans are progressing well.
- (viii) Future Initiative
It was AGREED a meeting date needed to be set.
- (ix) Media Committee
There is a meeting taking place in April.
- (x) CSP
Councillor Spencer informed the meeting that he has spoken with County Councillor Morris Bright, requesting that the CSP meetings are moved from Potters Bar to Borough Council in order for them to be more accessible.
- (xi) Police Update
The Safer Neighbourhood Newsletter was **NOTED**.
- (xii) Shenley Park Trust
The meeting were informed that the AGM took place and that the Park Trust is looking at doing a monthly 'MEET THE TRUSTEES' which will include a tour of the park. They are also putting together a 5 year plan.
- (xiii) Neighbourhood Plan

The launch meeting is taking place on April 5th at 6.30pm for registration. The meeting NOTED all the hard work done by Cllrs Beaton, Gilligan and Hussain in preparing everything

(xiv) The Village Sign

The meeting looked at the final 2 options for the new sign and AGREED that the public will vote via Facebook and at the launch meeting of the Neighbourhood Plan. Therefore the decision on which option to use would be made before the May Parish Council meeting.

117/16. Correspondence

(i) Receipt of the following correspondence was reported and noted:

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118/16. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
17/0403/VOC	Old School House, Shenley Primary School, London Road, Shenley	Variation Of Condition 10 Attached To Planning Permission Reference 16/0013/FUL To Allow For Minor Amendments To The Approved Plans.
17/0222/HSE	4 Thatched Cottages, Woodhall Lane, Shenley, Hertfordshire	Retrospective Application For Replacement Electronic Gates
17/0393/HSE	31 Mulberry Gardens, Shenley, Hertfordshire, WD7 9LB	Conversion Of Garage Into Habitable Room
17/0455/FUL	Silver Hill Cottage, Silver Hill, Borehamwood, Hertfordshire	Construction Of Covered Horse Walker
17/0471/HSE	10 Wayside, Shenley, Hertfordshire, WD7 9JN	Single Storey Side Infill Extension
*17/0582/HSE	Foxwood House, King Edward Road, Shenley, Hertfordshire	Conversion of garage to habitable room. Erection of front porch extension.
17/0532/HSE	24 Harris Lane, Shenley, Hertfordshire, WD7 9EB	Retrospective application for the erection of a single storey garden room at the rear of property.

With regards to;

17/0151/HSE	1 Old Nursery Close, Shenley, Hertfordshire, WD7 9FD	Erection Of Single Storey Infill Extension To Rear Of Existing Car Port. Part Conversion Of Existing Car Port. Resubmission Following Approval On Appeal Reference App/N1920/D/16/3158578 (16/1258/HSE – Refused) (Amended Description, Works Shown In Plans But Not Included Within Description 20.3.2017) Application Amended
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The Council **OBJECTED** to this application on the grounds of the property being part of a new development and as such further development is unnecessary.

17/0469/HSE	2 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ	Removal Of Existing Detached Garage And Construction Of 2 Storey Side Extension And Part Single Part 2 Storey Rear Extension
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The Council **OBJECTED** to this application on the grounds of it being an overdevelopment and there being insufficient parking

17/0401/HSE	122 London Road, Shenley, Hertfordshire, WD7 9BT	Erection Of Single Storey Side Extension To Adjoin Existing Outbuilding (Revised Application)
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The Council **OBJECTED** on the grounds that it is inappropriate development within a conservation area.

17/0409/HSE	13 Ribston Close, Shenley, Hertfordshire, WD7 9JW	Erection Of First Floor Front Extension And New Front Porch; Part Single Part Two Storey Rear Extension
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The Council **OBJECTED** to this application on the grounds of it being an overdevelopment.

17/0348/HSE	9 Southerton Way, Shenley, Hertfordshire, WD7 9LJ	Proposed First Floor Front Extension' Single Storey Side Porch Extension And Conversion Of Garage Into Habitable Room With 3 No. Front Windows
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The Council **OBJECTED** to this application on the grounds of it being an overdevelopment.

17/0411/CLP	The Clock Tower, Woodhall Farm Office, Woodhall Lane, Shenley, Hertfordshire, WD7 9AA	Conversion Of Disused Stable Block To Offices Use Class B1 (A). Certificate Of Lawful Development (Proposed)
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The Council **OBJECTED** to this application on the grounds that too many changes are taking place at this property.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

119/16. Financial matters

(I) Accounts for payment - March 2017 meeting

o The following accounts for March 2017 meeting were received:

o Payment To	Reason	Total Amount
Petty Cash	Petty Cash	200.00
BT	Office phone and broadband	80.41
Robert Perlmutter	Banners for Neighbourhood Plan inc £7.5 delivery- NP	139.90
AGA Bioengineering Systems Limited	Replace oak planks and treat circular bench etc.	3336.00
Mrs Amanda Leboff	Reimburse for payment to TSOHOST for website domain	55.62

Shenley Park Trust Play Area	grant towards toddler play area	1000.00
Eon	Electricity for The Cage	16.65
Hertfordshire County Council	Stationary	30.84
M.PAVLICKOVA	Gardener - (replace cancelled cheque number 004121 ref #002297)	180.00
M.PAVLICKOVA	Gardener	120.00
Eon	Seasonal illuminations	53.35
Affinity Water	Allotment water bill	157.40
PETTY CASH	PETTY CASH	200.00
Imagine Places	Neighbourhood Plan consultation - NP	1060.50
Jan Quinton	Reimburse for payment to vista print for business cards NP	45.56
John O'Conner Grounds Maintenance	Grounds Maintenance	87.00
Banner Group	Printer cartridges	104.95
Open Spaces Society	Annual Subscription	45.00
Affinity Water	Clean water bill - Harris Lane Pavilion Changing rooms	30.02
Affinity Water	Clean water bill -The Hub	7.89
Shenley Convenience Store Ltd	Maintaining Neighbourhood Plan section of website - NP	200.00
Shenley Fete and Carnival Committee	Hire of stall and table for Neighbourhood Plan - NP	32.50
Imagine Places	Delivery of services and travel costs - NP	450.00
Mrs Amanda Leboff	March Wages	1078.35
HMRC	March Payment	222.49
Shenley Primary School	Payment for Hiring hall for launch of Neighbourhood Plan - NP	100.00
Caprin Printers	Printing flyers for Neighbourhood Plan launch meeting - NP	165.00
The Great Outdoor Gym Company	Outdoor gym equipment in Harris lane	16800.00
SLCC	Annual Subs	139.00
Dor-2-Dor (G L Green)	Delivery of Neighbourhood Plan Launch invite - NP	90.00
Banner Group Ltd	Cartridge ink for printer	31.16
Shenley Village Hall	Hire of Village Hall	118.25
ALCC	Annual Subs	10.00
Bob Gough	Grounds Maintenance x2 cuts	384.00
Fay Gough	Cleaning toilet, office	32.00
BT	Office phone and broadband	89.79

The Village Sign People	Coloured draft version x 2	200.00
Hertfordshire County Council	Neighbourhood Plan Stationary	45.22
Helen Hussain	Reimburse for Neighbourhood Plan refreshments for launch meeting	146.00
Helen Hussain	Reimburse for Neighbourhood Plan polo tops for Steering Committee	221.82
Npower	Final bill for The Hub	74.56
Helen Hussain	Reimburse for Neighbourhood Plan refreshments for launch meeting	134.37
Helen Hussain	Reimburse for Neighbourhood Plan doodle flags	153.60
Helen Hussain	Reimburse for Neighbourhood Plan display boards	166.50
	TOTAL	27835.70

Following a proposal and seconder, it was:-

RESOLVED that the March 2017 accounts totalling £27,835.70 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests:
Clore Shalom Primary School request for £1,260.00 to help towards the cost of swimming coach expenses (£1,000 given in 2015 and 2016)
Following a proposer and a seconder it was **RESOLVED** to approve a donation of £1,260.00.
- (V) The Council **REVIEWED** and **APPROVED** The 'Review Of Internal Audit Effectiveness'.
- (VI) The Council **REVIEWED** and **APPROVED** the 'Financial And Management Risk Assessment'.
- (VII) The purchase of 2 new permanent goal mouths for Rookery Field was discussed.
See point 117/16 (v)
- (VIII) The purchase of a permanent basketball hoop for Rookery Field was discussed. It was **AGREED** that this would be added to the May agenda
- (IX) Quotes for additional Christmas Lights. . It was **AGREED** that this would be added to the May agenda

120/16. The meeting ended at 9.15p.m.

Chairman

ACTION LIST - TUESDAY 4 APRIL 2017

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Pond lights	Hire of lighting designer to plan what is needed	Clerk & Cllr Susman	ASAP
Manor Lodge School	Contact school regarding inconsiderate driving approaching the school.	Clerk	ASAP
Christmas Lights	Quotes for additional lights	Clerk	April meeting

