

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 5 JULY 2016, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Annette Edel, *Gavin O'Sullivan, Anthony Spencer and William Susman (Chair)

- In attendance: Amanda Leboff, Clerk to the Council
(* Denotes attended for only part of the meeting)

28/16. Apologies for Absence.

Apologies for absence were submitted from Councillors Rosemary Gilligan, Wayne Grossman, Robert Perlmutter and County Councillor Morris Bright.

29/16. Declarations of Interests

PERSONAL – Councillors Beaton, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

30/15. Minutes of the Parish Council Meeting held on 17th June 2016

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 7th June 2016 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

31/16. Review of Action Plan from above meetings

The Action plan was **NOTED**.

32/16. Questions by residents of Shenley Parish

There were none.

33/16. Reports of Committee, Members and Clerk

- (i) Approve and Adopt new Financial Regulations
The meeting **RESOLVED** to adopt the new Financial Regulations.
- (ii) Pursley Field - Update
Cllr Susman has received the lease and will sign and return.
- (iii) Harris Lane/Rookery Field
 - Rospa- The report was **NOTED** and action to be taken regarding the turning log.
 - Outdoor Gym Equipment - Ongoing
- (iv) Allotments
The meeting **NOTED** that Robin Guest will look at doing the repairs to the entrance and will get back to the Council with a quote.
- (v) Shenley Fete

Councillor Beaton informed the meeting the fete was a great success and they have more money than last year to donate to charities. The meeting congratulated Cllr Beaton on the success of the fete.

(vi) Future Initiative Events

The Clerk will send out dates for the next meeting.

(vii) Media Committee

- Shenley Village Matters – The next issue will go out in October so articles need to be in by 10th September
- Website and Facebook – Clerk to chase PC express regarding the setting up of new Cllrs emails. Cllr Susman will put a request for help with the website on the Facebook page.
- Additional members of the committee – The meeting **AGREED** that Cllr Perlmutter would be asked to join the committee.

(viii) CSP

Cllr Spencer went through the minutes of the last meeting. The Clerk will forward these minutes on to the Cllrs.

- (I) Following on from this the meeting discussed the increase in fly tipping. Cllr Susman informed the meeting that he and the Clerk had met with Gavin Burns from Hertsmere’s environmental health to discuss this and specifically what can be done regarding the fly tipping in Rectory Lane. The meeting were informed that a nature camera can be out up on a tree with signage. It is unsure how effective this would be but with the cost being less than £500 it was **AGREED** that it was worth it. Following a proposer and seconder, it was: **RESOLVED** that up to £500 be spent on all the equipment necessary for a nature camera to be purchased.

Cllr Susman went on to inform the meeting that environmental health had contacted 5 out of the 6 noisy cars that have been reported in Shenley, and have been called in for testing.

(ix) Police Update

The meeting **NOTED** the monthly update.

(x) Shenley Park Trust

Nothing to report.

(xi) Shenley Pond

Cllr Susman will chase Derek with regard to installing the anti-slip decking on the boardwalk.

(xii) Public Rights of Way Updates

The meeting **NOTED** the information.

(xiii) Neighbourhood Plan

Cllr Beaton informed the meeting that this is progressing.

(xiv) Village Sign

Councillor Edel informed the meeting that the sign has arrived and will be bolted on to the current sign.

(xv) Parking Issues in Shenleybury

Councillor Spencer updated the meeting regarding this matter.

34/16. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Open Spaces Society	Annual Report
Hertfordshire County Council	News Release – Summer Spruce Up
Carers in Hertfordshire	Carer Support Hub

35/16. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmeire Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
16/1064/FUL	Telecommunications Equipment At Junction Of Queensway and Porters Park Drive, Black Lion Hill, Shenley, Hertfordshire	The removal of existing 12 metre high monopole, and installation of replacement 12.5 metre high Phase 5 monopole, the upgrade of 1No. Existing cabinet and installation of 1No. Additional cabinet (an RFC 800 cabinet measuring 600 x 480 x 700mm, located beneath upgraded cabinet), and associated development.
16/1118/HSE	8 Birchwood, Newcome Road, Shenley, Hertfordshire	Erection of single storey rear conservatory.
*16/1229/FUL	Black Lion, London Road, Shenley, Hertfordshire	Demolition of barn
*16/1190/HSE	30 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ	Erection of part single, part two storey side extension (Revised Application)

With regards to

16/0445/FUL	Land Adjoining 1,3,and 5 Shenleybury Cottages, Shenleybury, Shenley, Hertfordshire	Partly retrospective application for additional hard standing, utility building, small shed and variation of condition 4 of TP/10/1826 granted on appeal on 22.12.2011 to increase the number of caravans stationed on the land from 2 to 6.
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The Council **STRONGLY OBJECTED** to this application for the reasons outlined on the attached letter that has been sent to Ms Sharon Richards in HBC Planning (APPENDIX 1).

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

36/16. Financial matters

(I) Accounts for payment –July 2016 meeting

- The following accounts for July 2016 meeting were received:

Payment To	Reason	Total Amount
Internal Audit and Compliance	Internal Audit	456.00
John O'Conner	Grounds Maintenance	87.00
Mrs Amanda Leboff	June Wages	1028.74
HMRC	June Payment (Includes £6.80 deduction for overpayment in previous month)	177.50
Borehamwood 2000	50% of cheque given by Griggs for use of Pursley Field parking	250.00
Mrs Amanda Leboff	Reimburse for TSHOST - hosting site	34.99
Mr Robert Perlmutter	Reimburse for refreshments for meet the MP	88.15
Dor-2-Dor (G.L.Green)	Distribute Shenley Village Matters	85.00
Hertfordshire County Council	Office stationary	45.29
Image-ry	Printing of Shenley Village Matters issue 7	1332.00
Shenley Village Hall	Hire of hall for meet the MP event 22/05/16	28.00
Eon	The Cage electricity	32.79
Shenley Park Trust	Apple juice, cleaning and rubbish disposal and gas parts for Queens beacon lighting	441.60
Playsafety Limited	Rospa report	96.60
Shenley Village Hall	Hire of hall for meet the MP event 22/05/16	47.50
Mrs Amanda Leboff	Reimburse for snacks for SCAG trip & stationary	58.92
Petty Cash	Petty Cash	200.00
BT	Office phone and broadband	81.86
Fay Gough	Cleaning toilet, office + pavilion - June and July + reimburse products	138.50
Bob Gough	Grounds Maintenance - 2 x cuts	768.00
Npower - The Hub	CANCELLED - new bill to be issued	
William Susman	Reimburse for plastic cups	44.86
	TOTAL	5478.44

Following a proposal and seconder, it was:-

RESOLVED that the July 2016 meeting accounts totalling £5,478.44 be approved for payment.

The following SCAG accounts for the July 2016 meeting were received;

Curious pier ltd	The Pavilion Restaurant Southwold - Lunch For 108	1112.00
PPH Coaches	2 X Coaches To Southwold 22/06/16	1230.00
Mr Peter Wayne	Reimburse Money For Southwold Trip	12.50
	TOTAL	2354.50

Following a proposal and seconder, it was:-
RESOLVED that the SCAG accounts for the July 2016 meeting totalling £2,354.50 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: -
 Request for grant of £1000 towards a toddler play area in Shenley Park.
 - o Following a proposer and a seconder it was **RESOLVED** to approve a grant of £1000.
- (V) Purchase and installation of benches for Harris Lane and Rookery Field – 3 quotes – Following a lengthy discussion it was **AGREED** to ask HBC if they can source other benches.
- (VI) Following a proposer and seconder, it was:-**RESOLVED** to **APPROVE** the costs for using the community payback scheme to do works around Shenley for 3 days at the cost of £150 per day.

37/16. To **RESOLVE** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of agenda item 37/16 (I) and (II) as publicity would be prejudicial to the public interest due to confidential nature of the business to be transacted, namely staff matters.

- (I) Following a proposer and seconder:-the revised pay scales in the 2016/17 National Salary Award for Local Council Clerks were **REVIEWED** and **ACCEPTED**
- (II) Following a proposer and seconder:-the increase of the Clerk’s spinal point from 29 to 31, pro rata for 20 hours worked per week plus inner fringe payment with effect from 1st April 2016 were **REVIEWED** and **ACCEPTED**.

38/16. The meeting ended at 9.15p.m. Chairman

ACTION LIST – TUESDAY 5 JULY2016

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council’s opinions.	Clerk	Actioned
Future Initiative	Discuss long term solution to litter	Clerk	ASAP
Anti-slip decking	William to chase	Cllr Susman	ASAP
Hedge cutting	Inform Ringways of approval to use Community pay back scheme for 3 days	Clerk	Actioned
Benches	Request further quotes from HBC for H.Lane and R.Field	Clerk	Actioned
Media Cttee	Ask Robert if he would like to join	Clerk	Actioned
Gullies	Chase Ringways regarding the cleaning of the gullies	Clerk	Actioned
Website	Add request for help on to Facebook	Cllr Susman	ASAP
Fly-Tipping	Purchase Nature Camera	Clerk and Cllr Susman	ASAP

(APPENDIX 1)

FAO: Sharon Richards
Planning Department
Hertsmere Borough Council
Civic Offices,
Elstree Way, Borehamwood
HERTS WD6 1WA

Your Ref: Ref: 16/0445/FUL
Our Ref: Planlet050716

6 July 2016

Dear Ms Richards

OBJECTION TO APPLICATION 16/0445/FUL

The Parish Council had before them at their July meeting the following application;

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
16/0445/FUL	Land Adjoining 1,3,And 5 Shenleybury Cottages, Shenleybury, Shenley, Hertfordshire	Partly Retrospective Application For Additional Hard Standing, Utility Building, Small Shed And Variation Of Condition 4 Of TP/10/1826 Granted On Appeal On 22.12.2011 To Increase The Number Of Caravans Stationed On The Land From 2 To 6.

The parish council **strongly objected** to this planning application.

Whilst the site is now designated as a traveller site we feel that the inspectors original comments regarding the number of pitches should still be honoured. The inspector granted the appeal on the basis that Hertsmere had not addressed their gypsy and traveller policy, but also said to safeguard the living conditions of the neighbouring properties. She did not go any further into green belt policy or personal circumstances as she decided lack of provision for gypsy and travellers in Hertsmere and their need for provision outweighed all other considerations;

“No more than two caravans only one of which should be a static, should be stationed on the site. To ensure the satisfactory development of the site and to safeguard the living conditions of the occupiers of neighbouring properties the layout of the site should be agreed....” (taken from the appeal decision 16/01/2012)

This was the main factor for treating it as a “very special circumstance” in justifying the development. Yet the inspector still imposed the specific condition that the site should comprise of one pitch only.

The inspector was clear that the appeal was allowed subject to there being no more than two caravans, only one of which is static, on the site. This was to balance the fact that the development was accepted by all parties to be an inappropriate development with the greenbelt, against the original applicant’s needs. The original applicant then sold on the site for a profit not long after planning permission was granted.

Like any other planning application you have to look at Hertsmere’s supplementary planning documents. By increasing the density, it goes against the inspector’s comments regarding balancing the need of the travelling community with that of the occupiers of

neighbouring properties.

The increase in occupation of the site will have a huge impact on the neighbours of the site, with a vast increase in noise and activity. This is unfair to those neighbours.

I shall be pleased if you will kindly arrange for the foregoing comments to be taken into consideration when the application is dealt with by the Borough Council.

Yours sincerely

Amanda Leboff

Clerk to the council