

## **SHENLEY PARISH COUNCIL**

MINUTES OF THE MEETING HELD ON TUESDAY, 8 MAY 2012, AT 8PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Guy Beaton, Alex Black, Ross Brice (Chairman), Annette Edel, Rosemary Gilligan, Denise O'Connor, Steve Piacenti, Anthony Spencer, William Susman,

In attendance: Amanda Leboff, Clerk to the Council

### **1. Apologies for Absence.**

Apologies for absence were submitted from County Councillor John Usher, and accepted by the Council.

### **2. Declarations of Interests**

**PERSONAL** - Councillor Brice declared a personal interest in the item concerning Shenley Park Trust. Councillor Edel declared a personal interest in Shenley Primary School.

**PREJUDICIAL** -none.

### **3. Minutes of the Ordinary Parish Meeting held on 10 April 2012**

**RESOLVED** that the minutes of the Ordinary Parish meeting, held on 10 April 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

### **4. Review of Action Plan from above meeting**

It was **NOTED** that the police were yet to report on the issues concerning Fielders Way.

### **5. Questions by residents of Shenley Parish**

#### **SHENLEY DYNAMOS**

The Chairman introduced Mr Rikki Stannard to the meeting. Mr Stannard has taken over from Mr Daniel Meadows in running the football team, Shenley Dynamos. The meeting were informed that new players would be starting next season. Mr Stannard confirmed that he is happy to continue with the existing agreement.

The Chairman thanked Mr Stannard for his support and for attending, and wished him luck for the coming season.

### **6. Reports of Committee, Members and Clerk**

(a) To Adopt new Standing Orders for Shenley Parish Council

Following a proposer and a seconder, it was;  
**RESOLVED** to adopt the new Standing Orders for Shenley Parish Council.

(b) To Adopt an Equality and Diversity Policy for Shenley Parish Council

Following a proposer and a seconder, it was;  
**RESOLVED** to adopt an Equality and Diversity Policy for Shenley Parish Council.

(c) To Adopt a temporary Code of Conduct – sent by Hertsmere Borough Council

Following a proposer and a seconder, it was;  
**RESOLVED** to adopt a temporary Code of Conduct for Shenley Parish Council.

(d) Pursley Football Field/ Pavilion/ Borehamwood 2000 FC

The Clerk informed the meeting that the Rabbit Fence will be erected imminently.

(e) Harris Lane Playing Fields/Shenley Dynamo FC

Please note point 244.

(f) Allotment Committee

Nothing to report.

(g) Hatfield Against Incineration

The meeting **NOTED** the e-mail that had been sent from Cathy Roe requesting further written support. The meeting **AGREED** that nothing further would be done at this time.

(h) The turning off of street lights between midnight and 6am – update with regards to County Council

The meeting **AGREED** that this item should be removed from the agenda

(i) Anti-Social Behaviour – Update re: Fielders Way

Please note point 243. Councillor Spencer informed the meeting that he would give an update on this matter at the June Parish Council Meeting.

(j) The Link

Councillor Beaton informed the meeting that the articles for the next edition of The Link are currently being submitted. Following a proposer and a seconder, it was;

**AGREED** that The Link should be more than 4 pages long if there were sufficient articles.

(k) Police/Radlett and Shenley Community Safety Partnership

Nothing to report.

(l) Radlett lane Waste Update

There had been no update. It was;

**RESOLVED** that the Clerk will forward the stern email she had written to Chris Gascoine to all the Councillors.

(m) Update from the Shenley Pond Working Party

Councillor Spencer informed the meeting that all the flowers and hedges are now in and that the benches will be in over the next month. Hopefully it will be completed by the Queen's Diamond Jubilee.

The winning entrant for the design a sign competition had been selected by Mr Roy Monk and he will present the winner with a voucher and all the entrants with a certificate at a school assembly on Friday 11<sup>th</sup> May.

The boardwalk has now been strengthened.

The meeting discussed a formal opening of the pond to invite local dignitaries along. It was;

**AGREED** that the Clerk will find out what dates the Mayor of Hertfordshire is available.

(n) Shenley Community Activity Group

The meeting **NOTED** that the SCAG summer trip to Brighton is on Wednesday 13<sup>th</sup> June 2012. The Clerk informed the meeting that the letters would be sent out this week.

(o) Shenley Park Trust

The next meeting will take place on Monday 14<sup>th</sup> May.

(p) STRIFE – complaint from resident concerning proposed rail freight terminal by Napsbury Park

The meeting **AGREED** that this item should be removed from the agenda

(q) HAPTC

The Clerk will contact HAPTC to find out about the joining instructions for the training for Councillors Black and Piacenti.

(r) Parish Council Office

The meeting discussed the possibility of using Councillor Gilligan's franking machine for large mailings. Following a proposer and a seconder, it was;

**RESOLVED** that the Parish Council will use and reimburse Councillor Gilligan for the use of the franking machine.

(s) 4 Planters offered by Shenley Nursery

The meeting discussed the kind offer of the 4 planters from the nursery for the Shenley Parish Council. It was **AGREED** that the Clerk will ask Stewart Hunter if he could kindly collect and store the planters until a new location is found. Councillor Beaton will ask certain businesses in the village if they would like to sponsor a trough and would therefore be responsible for the upkeep of it.

## 7. Correspondence

(i) Receipt of the following correspondence was reported and noted:

SHENLEY AND DISTRICT HORTICULTURAL SOCIETY	LETTER OF THANKS FOR THE SHENLEY PARISH COUNCIL GRANT.
CLORE SHALOM SCHOOL	LETTER OF THANKS FOR THE SHENLEY PARISH COUNCIL GRANT.
COMMUNITY DEVELOPMENT AGENCY FOR HERTFORDSHIRE	E-BULLETIN
HERTFORDSHIRE HIGHWAYS	ROAD WORKS IN POUND LANE, SHENLEY
HERTFORDSHIRE POLICE AUTHORITY	SUMMARY OF HERTFORDSHIRE POLICE AUTHORITY'S STRATEGIC POLICING PLAN 2012 – 2015 (BOOKLET ENCLOSED)
BJK INSURANCE BROKERS	DETAILS OF SCAG INSURANCE
MR COLIN SIDNEY	LETTER WITH REGARDS TO THE TROUGHS IN THE VILLAGE

## 8. Planning Applications

The following planning applications were before the meeting. The meeting, **AGREED** that

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/12/0863	2 NEWCOME ROAD, SHENLEY, RADLETT, WD7 9EJ	SINGLE STOREY SIDE EXTENSION WITH PITCHED TILED ROOF (CERTIFICATE OF LAWFUL DEVELOPMENT PROPOSED).
TP/12/0767	46 WAYSIDE, SHENLEY, RADLETT, WD7 9JN	SINGLE STOREY REAR EXTENSION AND FIRST FLOOR SIDE EXTENSION,
*TP/12/0819	18 QUEENSWAY, SHENLEY, RADLETT, WD7 9DQ	ERECTION OF REAR CONSERVATORY.
*TP/12/0921	31 WILTON FARM COTTAGES, RADLETT LANE, SHENLEY, RADLETT, WD7 9AJ	ERECTION OF DETACHED DOUBLE GARAGE, INSTALLATION OF 2. NO ROOFLIGHTS TO FRONT ROOF SLOPE, INSTALLATION OF 2.NO. ROOFLIGHTS TO REAR ROOF SLOPS AND REMOVAL OF EXISTING CHIMNEY STACK. (CERTIFICATE OF LAWFUL DEVELOPMENT PROPOSED)
*TP/12/0911	MCDONALDS RESTAURANT LTD, BELL LANE, LONDON COLNEY, AL2 1BX	RELOCATION OF 3 LAMP POSTS AND 1 NO. INTERNALLY LAMINATED HEIGHT RESTRICTOR.
*TP/12/0923	16 SOUTHERTON WAY, SHENLEY, RADLETT, WD7 9LJ	SINGLE STOREY SIDE EXTENSION.
*TP/12/0798	MANOR LODGE SCHOOL, RIDGE HILL, SHENLEY, RADLETT, WD7 9BG	ERECTION OF A TEMPORARY PORTACABIN FOR 3 YEARS.

\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.

- (i) Other planning matters were noted, and
- (ii) The Council instructs the Clerk to advise Hertsmere Borough Council accordingly.

## 9. Financial matters

- (I) Accounts for payment – April 2012

The following accounts for April 2012 were received:

<b>PAYABLE TO</b>	<b>REASON</b>	<b>Total Amount</b>
ROSS BRICE	REIMBURSE COST OF NET FOR POND	31.98
NPOWER	ELECTRICITY FOR PARISH OFFICE	59.16
ROYAL MAIL	3 MONTH REDIRECTION EXTENSION	27.20
ROBIN TACCHI PLANTS	PLANTS FOR POND	1020.18
MR P COUSINS	FIT AND SUPPLY RAIL FOR POND	400.00
J & S O'CONNELL	WORK ON POND	2616.00
BT	OFFICE PHONE AND BROADBAND	49.52
RICOH	PHOTOCOPIER MAINTENAMCE	36.04
GRISTWOOD AND TOMS	TREE WORKS ETC FOR POND	7026.00
STIMPSONS	PROFFESIONAL CHARGES TO REDUCE BUSINESS RATES	240.00
BROKER NETWORK LTD	PARISH COUNCIL INSURANCE	2688.07
JOHN O'CONNOR	GROUNDS MAINTENANCE	78.00
HM REVENUE AND CUSTOMS	INCOME TAX / NATIONAL INSURANCE	327.37
MRS A LEBOFF	SALARY	786.24
ROYAL MAIL	REDIRECTION	32.80
ICO RENEWAL	ICO RENEWAL	35.00
HERTS COUNTY COUNCIL	STATIONARY	97.32
MR GOUGH	MAINTENANCE	696.00
MRS GOUGH	CLEANING OF TOILET AND OFFICE	32.00
MR C SIDNEY	PLANTING UP THE VILLAGE TROUGHS	91.80

	<b>TOTAL</b>	<b>16370.68</b>
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Following a proposal and seconder, it was:-

**RESOLVED** that the April 2012 accounts totalling £16,370.68 be approved for payment.

- (II) There following Section 137 grant request was approved:-  
Shenley Primary School PTA Fundraising Ball- following a proposer and a seconder it was agreed to give the same as last year which was a £25 Marks and Spencer Gift Voucher to be donated as a raffle prize, to be organised by the Clerk.  
Following a discussion it was AGREED not to approve the grant request from the Open Spaces Society Octavia's Legacy Appeal.
- (III) Following a proposer and a seconder, it was;  
**RESOLVED** to approve and accept the 'Review of Internal Audit Effectiveness'.
- (IV) Following a proposer and a seconder, it was;  
**RESOLVED** to approve and accept the 'Financial and Management Risk Assessment' was approved and accepted.
- (V) Following a proposer and a seconder, it was;  
**RESOLVED** to approve and accept the Parish Council insurance quote from Came and Company for £2,688.07, with 16 months for 12 months in the first year, and a 3 year tie in with the renewal date being in October in future.
- (VI) Following a quote for the cleaning of the benches by Community Clean for £46.40 per bench., it was;  
**RESOLVED** that the Clerk contact Val Kane at Hertsmere Borough Council to ask if there is a community activity that could clean the benches for free, such as a Community Pay Back Scheme.
- (VII) Following a proposer and a seconder, it was;  
**RESOLVED** that £20 a month be spent on a gardener for the pond area between April and September.

**10. Matters for future consideration, for inclusion on future agenda**

- A The Chairman congratulated Borough Councillor Wayne on behalf of the Parish Council on his re-election.
- B Councillor Piacenti will seek advice on repairing damage to the war memorial
- C Councillor Edel will show the Clerk which fences on Harris Lane need replacing.
- D Clerk to check who owns the land on Hillcrest, with regard to its poor parking.
- E Clerk to arrange the dates of the Committees and Working Party meetings.
- F Clerk to write an article for the link on all the committees.

**11.** The meeting ended at 9.30 p.m.

Chairman

**PARISH COUNCIL MEETING - TUESDAY 8 MAY 2012 - ACTION LIST**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION DATE</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions	CLERK	ACTIONED
Finance	Payments to be sent as per minutes of the meeting	CLERK	ACTIONED
	£25 Marks and Spencer voucher to be given to the Shenley Primary School PTA for their fundraising ball	CLERK	ASAP
Radlett Lane Waste Update	Forward e-mail sent to Mr Chris Gascoine to the Councillors	CLERK	ACTIONED
Shenley Pond	Find out when the Mayor is free to attend an official opening of the pond	CLERK	JUNE PARISH COUNCIL MEETING
Parish Council Insurance	Confirm with Came and Company the agreed terms	CLERK	ACTIONED
Benches in the Village	Contact Val Kane at Hertsmere to see if there is a community activity that could clean the benches for free	CLERK	JUNE PARISH COUNCIL MEETING
Fences on Harris Lane that need replacing	Cllr Edel to show the Clerk which fences need replacing	CLLR EDEL & CLERK	JUNE PARISH COUNCIL MEETING
Parking in Hillcrest	Contact Hertsmere to see who is responsible for the parking area	CLERK	JUNE PARISH COUNCIL MEETING
The Link	Articles to be written and sent to Cllrs Beaton and Spencer	VARIOUS CLLRS AND CLERK	ASAP
Committee and working party dates	Arrange meeting dates	CLERK	ASAP