

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 12 JUNE 2012, AT 7.30PM IN
THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Guy Beaton, Alex Black, Ross Brice (Chairman), Rosemary Gilligan, Steve Piacenti, Anthony Spencer, William Susman,

In attendance: County Councillor John Usher
Amanda Leboff, Clerk to the Council

12/12. Apologies for Absence.

Apologies for absence were submitted from Councillors Annette Edel and Denise O'Connor and Borough Councillor Peter Wayne, and accepted by the Council.

13/12. Declarations of Interests

PERSONAL - Councillors Brice and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

14/12. Minutes of the Annual Parish Council Meeting held on 8 May 2012

RESOLVED that the minutes of the Annual Parish Council meeting, held on 8 May 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

15/12. Review of Action Plan from above meeting

Nothing to report.

16/12. Minutes of the Ordinary Parish Meeting held on 10 April 2012

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 8 May 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

17/12. Review of Action Plan from above meeting

The Clerk went through the Action Plan.

18/12 Questions by residents of Shenley Parish

There were none.

19/12 **Reports of Committee, Members and Clerk**

(i) Pursley Football Field/ Pavilion/ Borehamwood 2000 FC

The meeting went through an e-mail that had been sent by Borehamwood 2000. It was;

AGREED that cars should be allowed to park on the grass if there are no parking spaces in order to avoid parkin on the road.

Following a Proposer and a Seconder, it was;

AGREED that the Clerk will get the flooding of the toilets in Pursley Pavilion sorted.

Following a Proposer and a Seconder, it was;

AGREED that the Clerk will collate quotes for the purchase of new goal mouths for Pursley Field.

(ii) Harris Lane Playing Fields/Shenley Wood FC

The meeting discussed the complaints concerning a dog that has ripped the bark off of a tree in Harris Lane. The Clerk informed the meeting that she has contacted the dog warden and the police. The police will now endeavour to have Harris Lane patrolled at the time where the dog has been seen attacking the tree. It was **AGREED** that should this persist then Inspector Dean Patient should be involved. It was **AGREED** that Councillor Black will speak to the dog owner.

(iii) Allotment Committee

The Minutes of the meeting held on 19th May 2012 were reviewed.

Councillor Black informed the meeting that he had been impressed with how passionate the allotment holders are.

(iv) Hatfield Against Incineration

The meeting were informed that this matter is still being debated by Hertfordshire County Council as the appeal against it is still in progress.

(v) Anti-Social Behaviour – Update re: Fielders Way

Councillor Spencer informed the meeting that the police are still looking into CCTV cameras. There has also been further activity with mopeds causing a nuisance. Councillor Black said that he has taken

advice from the police who have said that the inspector should be contacted directly concerning this matter. It was;

AGREED that the Clerk will contact the police and ask for action to be taken concerning this matter.

(vi) The Link

Councillor Beaton informed the meeting that THE LINK had gone very well and had been delivered successfully.

(vii) Police/Radlett and Shenley Community Safety Partnership

Nothing to report.

(viii) Radlett lane Waste Update

It was **AGREED** that this item will be removed from the agenda.

(ix) Update from the Shenley Pond Working Party

Councillor Spencer informed the meeting that the circular bench had been put in place, and the meeting agreed that it looks fantastic. Councillor Spencer has also contacted the author Ken Follet to ask him to attend the pond opening; he is waiting for a reply.

County Councillor John Usher very kindly offered to donate the 4 benches for the pond. It was;

AGREED that the Clerk will complete the Hertfordshire County Council Locality Budget Scheme Application Form.

The meeting **NOTED** the reply from Buckingham Palace to say that Her Majesty the Queen would be unable to attend the official opening of the Shenley Pond.

(x) Shenley Community Activity Group

The meeting **NOTED** that the SCAG summer trip to Brighton is tomorrow and the Clerk confirmed everything has been organised.

(xi) Shenley Park Trust

Nothing to report.

(xii) HAPTC

The meeting voted on the HAPTC election, agreeing to only vote for Councillor William Susman.

Councillors Black and Piacenti informed the meeting that there had been a good mix of delegates at their NEW COUNCILLOR training session, and the course had been very well run.

Councillor Brice requested that the Clerk get a complete list of all the courses run by HAPTC so that the Councillors can look and see which courses will be of interest to them.

(xiii) Parish Council Office

It was **AGREED** that this item will be removed from the agenda.

(xiv) Suggestion of presenting the Freedom of Shenley Annually

The meeting **AGREED** that the Freedom of Shenley should only be awarded to a resident of Shenley, on very special circumstances. It was;

AGREED to add the idea of an Annual Shenley Honour on the Future Initiative Committee Agenda.

(xv) Best Kept Garden Competition

The meeting **AGREED** that competition should not take place this year due to the poor weather. It was;

AGREED that the best kept Garden competition should take place annually as of 2013. The Clerk will inform the resident who enquired about the competition.

(xvi) Update of Planters for Shenley

Councillor Beaton informed the meeting that he had had interest in sponsoring planters from Barkers, Gristwood and Toms and Shenley Estates, with Barkers happy to sponsor 2 planters. The Chairman asked how this would be taken forward. It was;

AGREED that Councillor Beaton will ask the 3 companies where they would like the planters. The Clerk will then ensure that these are suitable locations with Herts Highways. The signage will be done by Kevin and will say "MAINTAINED BY.....". It was also **AGREED** that an agreement will be written up for the planters beforehand.

(xvii) Agree to consider a Neighbourhood Plan

The meeting discussed the concept of the Neighbourhood Plan and felt that if Shenley are to work with Aldenham Parish Council and Borehamwood Town Council on developing a local plan, then payments

should be made on a pro rata basis as Shenley is the smallest council. Following a proposer and a seconder it was;

RESOLVED to consider a Neighbourhood Plan.

20/12. Correspondence

(i) Receipt of the following correspondence was reported and noted:

SHENLEY PRIMARY SCHOOL	LETTER OF THANKS FOR DONATION TOWARDS TRANSPORT FOR SWIMMING LESSONS.
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21/12. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/12/0995	7 SOUTHERTON WAY, SHENLEY, WD7 9LJ	DEMOLITION OF EXISTING CONSERVATORY & ERECTION OF SINGLE STOREY REAR EXTENSION WITH INTERNAL ALTERATIONS.
TP/12/1023	SOLAR HOUSE, 2A NEWCOME ROAD, SHENLEY, WD7 9EJ	THE RESITING OF THE 1.8M HIGH CLOSE BOARDED BOUNDARY FENCE WITH 300M TRELLIS TO NEW POSITION.
TP/12/0919	A T BONE & SONS, CROSSOAKS FARM, CROSSOAKS LANE, RIDGE, BOREHAMWOOD, WD6 5PH	ERECTION OF AGRICULTURAL BARN INCLUDING SOLAR PV PANELS ON SOUTH FACING ROOF SLOPE & ASSOCIATED EARTHWORKS & HARD STANDINGS.
TP/12/1045	9 LONDON ROAD, SHENLEY, RADLETT, WD7 9EW	PROPOSED FIRST FLOOR SIDE EXTENSION OVER EXISTING SINGLE STOREY. TWO STOREY REAR EXTENSION AND NEW FRONT PORCH.
TP/12/1071	24 HARRIS LANE, SHENLEY. RADLETT, WD7 9EB	ERECTION OF PART SINGLE/PART TWO STOREY SIDE/REAR EXTENSION.
TP/12/1117	67 LONDON ROAD, SHENLEY, RADLETT, WD7 9BW	PROPOSED CHANGE OF LAND USE & CONSTRUCTION OF HARD SURFACE TENNIS COURT WITH SURROUND FENCE.
TP/12/1110	1 WAYSIDE, SHENLEY, RADLETT, WD7 9JN	ERECTION OF SINGLE STOREY SIDE EXTENSION.

- (i) Other planning matters were noted, and
(ii) The Council instructs the Clerk to advise Hertsmere Borough Council accordingly.

22/12. Financial matters

(I) Accounts for payment – May 2012

The following accounts for May 2012 were received:

PAYABLE TO	REASON	Total Amount
VILLAGE JOINERY	MAKING OF 4 BINS, 2 BENCHES AND 1 SIGN FOR THE POND	2020.00
A.G.A BIOENGINEERING	ADDITIONAL WORK TO THE POND HAND RAIL	1008.00
WILLIAM LEE	CHAINSAW CARVING OF POND CIRCULAR BENCH	1450.00
VILLAGE JOINERY	MANUFACTURE OF CIRCULAR BENCH	1400.00
GRISTWOOD AND TOMS	REMOVE DEADWOOD FROM TREE IN ALLOTMENTS	360.00
IMAGERY	PRINTING 3 X DIAMOND JUBILEE BANNERS	180.00
HAPTC	TRAINING FOR COUNCILLORS AND CLERK	90.00
BT	OFFICE PHONE AND BROADBAND	52.32
LCR	LCR SUBSCRIPTION RENEWAL	15.50
G L GREEN LTD	DOR 2 DOR - DELIVERY OF THE LINK	144.00
E.ON	ELECTRICITY FOR PARISH OFFICE - BFR CHANGE OF SUPPLIER	157.12
ELITE DISTRIBUTION	DELIVERY OF QUEEN'S JUBILEE FLYERS	50.00
MJD PRESENTATION	TAPE FOR LABEL MACHINE	17.40
JOHN O'CONNOR	GROUNDS MAINTENANCE	78.00
WHITAKER BROTHERS	SUPPLY AND ERECT RABBIT FENCE AT PURSLEY FIELD	1834.56
RICOH	PHOTOCOPIER MAINTENANCE	36.04
VILLAGE HALL	HIRE OF HALL FOR MEETING	90.25

ROSS BRICE	GLASSES FOR NILS AND ELLEN FROM SHENLEY NURSERY + VARNISH	100.00
MRS A LEBOFF	EXPENSES	78.96
MRS A LEBOFF	SALARY	786.24
HM REVENUE AND CUSTOMS	INCOME TAX / NATIONAL INSURANCE	327.37
IMAGERY	PRINTING JUNE EDITION OF THE LINK	678.00
IMAGERY	PRINTING 2500 JUBILEE FLYERS	94.00
HERTS COUNTY COUNCIL	STATIONARY	50.60
MRS GOUGH	CLEANING OF TOILET AND OFFICE	40.00
MR GOUGH	MAINTENANCE	436.00
SCAG	TRANSFER OF MONEY FOR BRIGHTON TRIP PAID INTO SP ACCOUNT	785.00
	TOTAL	12359.36

Following a proposal and seconder, it was:-

RESOLVED that the May 2012 accounts totalling £12,359.36 be approved for payment.

- (II) There following Section 137 grant request was approved:-
Following a discussion it was **AGREED** not to approve the grant request from Fort Larks raising money for the Royal British Legion.
- (III) Following a proposer and a seconder, it was;
RESOLVED to approve £50 to be given to the Shenley Fete in the name of Roy Monk as a way of thanking Roy for all his help with regards to the new Pond Sign. The request for the money to go to the fete had been by Mr Monk.
- (IV) Following a proposer and a seconder, it was;
To donate 2 of the old pond benches to the Shenley Park Trust as County Councillor John Usher has very kindly offered to donate £1400 to the cost of 4 new benches. The Clerk will complete the necessary paperwork.
- (V) Following a proposer and a seconder, it was;

RESOLVED to approve the additional insurance cover of a maximum of £75 for the £20 000 that the Parish Council spent of renovating the Parish Office. This will only be done if the current lease does not already cover it.

(VI) To confirm Fidelity Insurance cover for 2012/13 at £150,000.

The Council **RESOLVED** to have the Fidelity Insurance cover at the level of £150,000.

(VII) The Council **NOTED** the Internal Audit is being carried out on 19th June and as such the Internal Auditor's Management letter for year ended 31 March 2012, will be NOTED and RECEIVED at the July meeting.

(VIII) The Council **RECEIVED** and **NOTED** the Council's Audited Income and Expenditure Account for the year ended 31 March 2012 and Balance Sheet as at 31 March 2012.

(IX) The Council **RECEIVED** and **NOTED** the Shenley Community Activities Group Audited income and expenditure accounts for the year ended 31 March 2012.

(X) The Council **RECEIVED** the Audit of Council's Accounts and Annual Return for the year ended 31 March 2012.

(A) The Council **APPROVED** the statements of accounts

(B) The Council **APPROVED** the statement of assurance

(C) The Council **NOTED** the Annual Internal Audit Report

(XI) The Council **NOTED** that the notices of appointment date for the exercise of elector's rights have been completed and displayed on the Parish Council notice board

23/12. Matters for future consideration, for inclusion on future agenda

A Councillor Gilligan wished the Parish Council to be aware that there has been activity on the land next to the Travellers site that belongs to the old age home. The Clerk will contact Veolia and Councillor Gilligan will copy the Clerk into future correspondence.

B Councillor Piacenti, Susman and Spencer offered to help with the Beat the Goalie stand at the Shenley Fete.

24/12. The meeting ended at 9p.m.

Chairman

PARISH COUNCIL MEETING - TUESDAY 13 JUNE 2012 - ACTION LIST

PROVISION	ACTION	BY	ACTION DATE
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions	CLERK	ACTIONED
Pursely Field	Arrange for the flooding at the toilets to be sorted. Collate quotes for new goal mouths	CLERK	ASAP
Anti-Social Behaviour concerning mopeds	Contact the police concerning this	CLERK	ACTIONED
Shenley Pond	Complete Locality Budget Application form for the grant for the benches	CLERK	ACTIONED
HAPTC	List of all training sessions run by HAPTC throughout the year	CLERK	JULY PARISH COUNCIL MEETING
Future Initiative Working Party	Add Annual Shenley Honour to the next agenda	FUTURE INITIATIVE	NEXT MEETING
Best Kept Garden	Inform resident it will not be taking place this year	CLERK	ASAP
Planters	Find out where the companies would like the planters placed.	CLLR BEATON	ASAP
Finance	£50 to be given to Shenley Fete in the name of Roy Monk	CLERK	ASAP
Shenleybury	Contact Veolia concerning work to drains behind cottages. Concern it is related to the Gypsy site	CLERK	ASAP
CILCA	To complete CILCA	CLERK	ASAP