

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 10 JULY 2012, AT 7.30PM IN
THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Guy Beaton, Alex Black, Ross Brice (Chairman), Annette Edel, Rosemary Gilligan, Anthony Spencer, William Susman.

In attendance: *County Councillor John Usher
 Amanda Leboff, Clerk to the Council

* Denotes attended for only part of the meeting

29/12. Apologies for Absence.

Apologies for absence were submitted from Councillors Denise O'Connor, Steve Piacenti and Borough Councillor Peter Wayne, and accepted by the Council.

30/12. Declarations of Interests

PERSONAL - Councillors Brice and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

31/12. Minutes of the Parish Council Meeting held on 12 June 2012

RESOLVED that the minutes of the Parish Council meeting, held on 12 June 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

The meeting **NOTED** and thanked County Councillor John Usher for his kind donation towards the 4 benches at the pond.

32/12. Review of Action Plan from above meeting

Nothing to report.

33/12. Minutes of the Extraordinary Meeting held on 28 June 2012

RESOLVED that the minutes of the Extraordinary Parish Council meeting, held on 28 June 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

34/12 Questions by residents of Shenley Parish

The Chairman acknowledges Mrs Slipman and Mrs Yale. Mrs Yale informed the meeting that the anti-social behaviour was still continuing in Fielders Way. The Chairman informed the meeting that this was on the agenda to be discussed later in the meeting.

The Chairman then introduced Mr and Mrs Brian, the new owners of the Queen Adelaide pub who gave an overview of their plans for the development. Before Mr Brian spoke, Councillor Gilligan informed the meeting that she would not be taking part in the discussion as she is on the Hertsmere Borough council Planning committee.

Mr Brian informed the meeting that he and his wife have been developing projects for approx. 15 years and like to do environmentally sympathetic projects. Despite appealing against the initial refusal to build 4 houses on the site, Mr and Mrs Brian intend to build 3 houses and showed the Councillors the plans that are yet to be submitted. The Councillors were then invited to ask questions.

The Chairman thanked Mr and Mrs Brian for attending the meeting.

35/12 Reports of Committee, Members and Clerk

(i) To Adopt Financial Regulations for Shenley Parish Council

Following a proposer and a seconder the meeting:-

RESOLVED to adopt the standard NALC Financial Regulations. The meeting **AGREED** that Councillor Susman will go through the regulations to see if any amendments are required and will bring any proposals to the September Parish Council meeting.

(ii) Pursley Football Field/ Pavilion/ Borehamwood 2000 FC

Councillor Gilligan informed the meeting that she has spoken with Arsenal football club concerning new goal posts and they are looking into whether they have any spare goal posts or if perhaps they can assist us with purchasing them for a cheaper price.

The meeting discussed Borehamwood 2000's request to use one of the containers at Pursley Field. Following a proposer and a seconder it was:

AGREED that Borehamwood 2000 can use one of the container store sports related items only, on a one month's notice either way. The Clerk is to arrange a meeting between the chairman and Borehamwood 2000.

(iii) Harris Lane Playing Fields/Shenley Wood FC

The meeting **NOTED** the ROSPA Safety inspection report for Harris Lane Play area.

The meeting discussed Borehamwood 2000's request to play 9 aside teams at Harris Lane. Following a proposer and a seconder:

It was agreed that Harris Lane playing field should **NOT** be hired out.

(iv) Allotment Committee

The Allotment Committee are due to meet on 24th July. Unfortunately the date will need to be rearranged due to conflicting dates for the Chair of the Committee.

(v) Future Initiative Committee

Councillor Black informed the meeting that there will be a Chanukah lighting event at the cage that will include all the various Jewish communities of Shenley. It was:

AGREED that Councillor Black will present a proposal for the Chanukah event at the September Parish Council meeting.

It was **AGREED** that the Clerk will send out the minutes from the last Future Initiative meeting, and arrange a date for the next meeting to take place during August.

Councillor Black also informed the meeting that they are trying to source pumpkins for the Halloween event.

(vi) Hatfield Against Incineration

The meeting **NOTED** the latest consultation.

(vii) Anti-Social Behaviour – Update re: Fielders Way

Councillor Spencer addressed the meeting with regards to the issues at Fielders Way, and gave a brief update. The police have been called out frequently concerning disturbances and this was supported by PCSO James Leach. The meeting discussed the boundary issues and the footpaths between Fielders Way and Cockle Way and Pippin Close.

Councillor Spencer has been in consultation with the Police with regards to what measures can be taken to deal with the issues. The 2 proposals presented to the Parish Council were:-

A Barriers

B CCTV

The Proposed CCTV camera can either be a portable camera costing @£5,500 plus £1,250 monitoring fees or a permanent camera for @£20,000.

Cllr Gilligan thanked Cllr Spencer for his hard work on this matter. She highlighted that the footpath is a Public Right of Way and therefore cannot be blocked up. Also the barriers would have to be accessible for both wheelchairs and pushchairs. It was suggested that both Sanctuary Homes and Metropolitan Homes be contacted with regards to possible funding assistance for the barrier. Following a proposer and a seconder, it was:

AGREED in principle to go ahead with a barrier for the footpath. It was **AGREED** that the Clerk will contact Dawn Grocock in Rights of Way to discuss the most suitable barrier and costs.

The meeting discussed the option further of a CCTV camera. Following a proposer and a seconder, it was:

AGREED to purchase a mobile CCTV camera for the Parish Council to be placed in Fielders Way. It was **AGREED** that the Clerk will write to Sanctuary and Metropolitan Homes, Val Kane at HBC, Cllrs Gilligan, Wayne and Usher to see if there is any funding available. It was **AGREED** that the Clerk will assist in arranging necessary meetings.

Councillor Gilligan thanked PCSO James Leach and PC Gareth Clifford for their hard work on this matter.

(viii) The Link

Nothing to report.

(ix) Police/Radlett and Shenley Community Safety Partnership

Nothing to report.

(x) Update from the Shenley Pond Working Party

Please see point (xi)

(xi) Shenley Pond

The meeting agreed that the new pond sign look s fantastic. Councillor Brice will contact the carpenter with regard to putting Hertsmere County Council and the Shenley Fete and Carnival Committee on the circular bench.

Following a proposer and a seconder the Councillors:

AGREED that banners should not be hung at the pond. The clerk will inform the Shenley Primary School PTA.

The meeting:

AGREED that Councillor Beaton be allowed to donate a bench to go on the boardwalk in memory of his late mother.

The Councillors reviewed the document written by Mr Bob Deardon for the pond and agreed it was excellent. Councillor Spencer will liaise with Mr Deardon in order to get the document cut down in size. The meeting acknowledges there will be two information boards at the pond, which will be arranged by Councillor Brice.

(xii) Shenley Community Activity Group

The meeting **NOTED** the letters of thanks for the summer trip. Special thanks were given to Councillors Brice, Gilligan and Susman for their hard work on the day.

The meeting discussed the issue of the Shenley Youth Club and the interest having been shown by a resident to take this forward. Councillor Brice felt it important that a Councillor take ownership of the Youth club.

It was **AGREED** that Ben (local resident) be contacted and asked if he would come along to the September Parish Council meeting with some ideas to share with the Parish Council.

(xiii) Shenley Park Trust

The meeting were informed that the Park Trust had met on 9th July and had discussed the Gateways. This is now back with HBC planning as there has been concern over the lack of parking.

(xiv) Change in the Clerk's Working Hours

The Clerk requested that she change her working hours from September 2012 to July 2013 to 11am to 3pm, in order to accommodate her youngest son being given afternoon nursery. The Clerk will still be working 4 hours a day. The Councillors **AGREED** to the request.

The meeting also discussed changing the date of the July Parish Council meeting to the third week in July to take into account that there is no August meeting, as this used to happen. The meeting **AGREED** to not change the date of the July meeting.

(xv) HAPTC

A copy of HAPTC training was included in the Councillors packs.

36/12. Correspondence

(i) Receipt of the following correspondence was reported and noted:

HARPERBURY FREE SCHOOL	COPY OF INFORMATION E-MAIL
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SHENLEY RESIDENT	LETTER OF THANKS FOR THE SCAG SUMMER OUTING
SHENLEY RESIDENT	COMPLAINT ABOUT DOG FOULING ON HARRIS LANE
HERTSMERE BOROUGH COUNCIL	GUIDANCE FOR HIGHWAY RELATED MATTERS
LITTLE OAKS PARENTS	LETTER AND PETITION CONCERNING THE CLOSURE OF LITTLE OAKS NURSERY – THE MEETING AGREED THAT AS THE BUSINESS HAS ALREADY INFORMED PEOPLE OF ITS CLOSURE THEY WERE UNABLE TO DISCUSS THE MATTER.

37/12. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/12/1018	40 MULBERRY GARDENS, SHENLEY, WD7 9LB	APPLICATION FOR REMOVAL OF CONDITION 2 ATTACHED TO TP/11/1670 (LOFT CONVERSION TO PROVIDE HABITABLE LIVING ACCOMMODATION TO INCLUDE ROOFLIGHTS: 3 TO FRONT AND 3 TO REAR ELEVATION)
TP/12/1140	WALLED GARDEN, HIGH CANONS HOUSE, HIGH CANONS, BOREHAMWOOD	ERECTION OF A GLASSHOUSE
TP/12/0767	6 WAYSIDE, SHENLEY, WD7 9JN	SINGLE STOREY REAR EXTENSION AND FIRST FLOOR SIDE EXTENSION (AMENDED PLANS RECEIVED 11.06.12)
TP/12/1228	78 LONDON ROAD, SHENLEY, WD7 9DX	SINGLE STOREY REAR EXTENSION FOLLOWING DEMOLITION OF EXISTING LEAN TO WC.
TP/12/1262	4 JUNIPER GARDENS, SHENLEY, WD7 9LA	ERECTION OF SINGLE STOREY REAR EXTENSION
TP/12/1291	SOLAR HOUSE, 2A NEWCOME ROAD, SHENLEY, WD7 9EJ	PROPOSED REVISION TO FRONT BOUNDARY – REMOVAL OF EXISTING RAILINGS AND PLANTING OF PRIVET HEDGE.
TP/12/1171	39 LONDON ROAD, SHENLEY, WD7 9ER	VARIATION OF CONDITION 21 ATTACHED TO PLANNING

		PERMISSION REF TP/11/1484 TO AMEND THE APPROVED DRAWINGS....
TP/12/0963	17 NEW ROAD, SHENLEY, WD7 9DZ	EXTERNAL SOLID WALL INSULATION
*TP/12/1402	6 ALLEN CLOSE, SHENLEY, RADLETT, WD7 9JS	SINGLE STOREY REAR EXTENSION

*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.

- (i) Other planning matters were noted, and
- (ii) The Council instructs the Clerk to advise Hertsmere Borough Council accordingly.

38/12. Financial matters

(I) Accounts for payment – June 2012

The following accounts for June 2012 were received:

PAYABLE TO	REASON	Total Amount
VILLAGE JOINERY	4 X BENCHES, POST FOR POND SIGN, STEEL FRAME FOR POND SIGN	1890.00
SHENLEY PARK TRUST	QUEEN'S JUBILEE EVENT	1243.28
SHENLEY FETE AND CARNIVAL COMMITTEE	DONATION IN THE NAME OF ROY MONK	50.00
SOUTHERN ELECTRIC	PURSLEY PAVILLION	62.83
NPOWER	SUPPLY TO THE HUB	49.98
IAC LTD	INTERNAL AUDITORS	342.00
BT	OFFICE PHONE AND BROADBAND	50.41
ROSPA	HARRIS LANE PLAYGROUND INSPECTION	80.40
EON	HARRIS LANE ELECTRICITY	18.92
SUPPLIES TEAM	INK FOR PRINTER	182.39
MRS A LEBOFF	EXPENSES	123.78
MRS A LEBOFF	SALARY	790.08

HM REVENUE AND CUSTOMS	INCOME TAX / NATIONAL INSURANCE	318.71
JOHN O'CONNER	GROUNDS MAINTENANCE	78.00
MRS GOUGH	CLEANING OF TOILET AND OFFICE AND HARRIS LANE PAVILLION	125.00
MR GOUGH	MAINTENANCE	872.00
MR GOUGH	EXPENSES - CASH	134.66
CASH	PETTY CASH	200.00
	TOTAL	£6,612.44

Following a proposal and seconder, it was:-

RESOLVED that the June 2012 accounts totalling £6,612.44 be approved for payment.

- (II) There following Section 137 grant request was approved:-
Following a discussion it was **AGREED** not to approve the grant request from the Shenley resident for CDH (Congenital Diaphragmatic Hernia). The meeting agreed that donations can only be given to local charities; however the Councillors were pleased to have been made aware of the charity and may wish to make personal donations.
- (III) Costs of goal posts for Borehamwood 2000. Please see minute 35/12 (ii).
- (IV) Following a proposer and a seconder, it was;
RESOLVED to approve the amount of £100 for the Imprest account (the float) as per the Audit report's suggestion.
- (V) The cleaning of the benches in Shenley – the meeting requested that the Clerk find out how many benches the Community pay back scheme would clean in a day for a cost of £100 per day.

39/12. Matters for future consideration, for inclusion on future agenda

There were none

40/12. The meeting ended at 9.35p.m.

Chairman

PARISH COUNCIL MEETING - TUESDAY 10 JULY 2012 - ACTION LIST

PROVISION	ACTION	BY	ACTION DATE
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	CLERK	ACTIONED
Financial Regulations	See if any amendments are required with proposals to be brought to the September meeting.	CLLR SUSMAN	SEPT PARISH COUNCIL MEETING
Pursley Field	Look into new football posts and liaise with Arsenal. Arrange a meeting with Phil Munn and Cllr Brice. Inform B'Wood 2000 that they can use one container for sports related items and that Harris lane playing field will not be rented out.	CLLR GILLIGAN CLERK CLERK	ASAP ASAP ASAP
Future Initiative Working Party	Arrange date of the next meeting. Cllr Black to present a proposal for Chanukah to the September meeting.	CLERK CLLR BLACK	ASAP SEPT PARISH COUNCIL MEETING
Anti-Social Behaviour – Fielders way	Contact Dawn Grocock to discuss suitable barriers. Write to possible donors for the CCTV. Arrange CCTV meeting.	CLERK CLERK	ASAP ASAP
Banners at the pond.	Inform Shenley Primary PTA that no banners are allowed to be hung at the pond.	CLERK	ACTIONED.
Pond information	Liaise with Mr Deardon concerning the wording.	CLERK AND CLLR SPENCER	ASAP
Shenley Youth Club	Contact resident and ask to attend the September meeting to share ideas for the Youth Club.	CLERK	SEPT PARISH COUNCIL MEETING
CILCA	To complete CILCA	CLERK	ASAP