

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 13 NOVEMBER 2012, AT
7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Alex Black, Ross Brice (Chairman), Annette Edel, Rosemary Gilligan, James Hulme, Steve Piacenti, Anthony Spencer and William Susman.

In attendance: *Borough Councillor Peter Wayne
 Amanda Leboff, Clerk to the Council

* Denotes attended for only part of the meeting

64/12. Apologies for Absence.

Apologies for absence were submitted from Councillor Guy Beaton and County Councillor John Usher and accepted by the Council.

65/12. Declarations of Interests

PERSONAL - Councillors Brice, Gilligan and Susman declared a personal interest in the item concerning Shenley Park Trust, Councillor Gilligan declared an interest in planning matters, Councillor Edel declared an interest in the item concerning Shenley Primary School.

PREJUDICIAL -none.

The meeting **NOTED** that two Councillors were wearing jeans and if this were to happen again they would be asked to leave the meeting.

66/12. Minutes of the Parish Council Meeting held on 10 October 2012

RESOLVED that the minutes of the Parish Council meeting, held on 10 October 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

67/12. Review of Action Plan from above meeting

Councillor Edel informed the meeting that she had been unable to contact the gentleman who wished to assist with the Youth Club. The Clerk was asked to inform County Councillor John Usher that the offer of a grant had not been taken up as yet, due to this.

68/12 Questions by residents of Shenley Parish

- (i) The Chairman introduced Mr Simon Mitchley who addressed the Parish Council on behalf of the proposed Harperbury Free School. Mr Mitchley presented the proposal for the school on the current Harperbury Hospital site. The Parish Council's support of the project was requested.

Councillor Susman said that he had attended the open meeting at the Chapel and had been pleased to see so much local support.

Councillor Gilligan informed the meeting that there were issues concerning St.Albans Planning.

In support of the proposed school the Chairman requested that Harperbury Free School be added to the December Parish Council Agenda.

Mr Mitchley was invited to produce a half page report on the Harperbury Free School for the next edition of The Link.

The Chairman thanked Mr Mitchley for attending.

- (ii) The Chairman introduced Mr Ray Edge. Mr Edge informed the meeting that a brick had been thrown through his window last weekend in Cockle Way. He had reported the crime to the police. Mr Edge asked the Parish Council what they will be doing to address this.

Councillor Spencer gave an overview of developments with regards to anti- social behaviour in Cockle Way and Fielders Way being addressed.

Mr Edge was invited to write an article for the next edition of The Link covering the on-going issues around Cockle Way.

- (iii) The Chairman acknowledged Mr Raymond Gee and Samantha Gee who were attending the meeting for agenda item 69/12 (i), Pursley Field.

69/12 Reports of Committee, Members and Clerk

- (i) Pursley Football Field

The Chairman gave the meeting an overview of the Parish Council's position with regards to Pursley Field, and highlighted that following last month's decision to hand back the field to Hertfordshire County Council, they could not reverse the decision for 6 months. In light of this, it was **AGREED** that Councillor Gilligan will look into various options available to the field within the next months, and will then present the feasibility of the field to the Parish Council.

(ii) Future Initiative Committee

Councillor Piacenti updated the meeting with regards to the upcoming Chanukah and Christmas events. It was **NOTED** that Councillor Black will speak to Clore Shalom about sending a choir for the Chanukah event.

It was **NOTED** that Councillor Edel will speak to Shenley Primary School and Mr Paul Finney about sending choirs for the Christmas event.

(iii) Harris Lane Playing Fields/Shenley Wood FC

Nothing to report

(iv) Allotment Committee

The minutes of the meeting held on Tuesday 11th October were **APPROVED**.

(v) Anti-Social Behaviour – Update re: Fielders Way

Councillor Spencer updated the meeting and informed them that there had been a meeting attended by Metropolitan and Sanctuary Housing, the police and Hertsmere Borough Council. Hertsmere Borough Council has confirmed that they will be arranging and finding the funding for the cutting back of the hedgerow as well as putting up a kissing gate.

Councillor Spencer informed the meeting that the issue concerning the CCTV camera is the monitoring of the camera. Councillor Piacenti asked if Shenley Parish Council monitors the footage from the camera will the police prosecute or will Shenley Parish Council have to prosecute.

It was **AGREED** that the Clerk will speak to the CCTV expert and will ask him if he will be able to attend the December meeting.

(vi) The Link

Councillor Spencer updated the meeting on The Links progress. The Chairman **REQUESTED** that **ALL** Councillors submit their articles in a timely fashion.

It was **SUGGESTED** that the public be allowed to contribute articles to The Link.

(vii) Police/Radlett and Shenley Community Safety Partnership- Minutes of meeting held 30/07/12

It was **NOTED** that this was covered at the October Parish Council meeting.

(viii) Shenley Community Activity Group

The meeting **NOTED** that the Christmas Outing to WICKED is proving popular with over 50 seats sold already. The Councillors **AGREED** to give Mr and Mrs Gough tickets to attend the show as their Christmas gift from the Parish Council.

(ix) Shenley Park Trust

Nothing to report.

(x) HIGHWAYS

The Meeting **NOTED** that the Clerk and Councillor Gilligan will be meeting with Highways on Thursday 15th November.

(xi) HAPTC

Nothing to report.

(XII) community Right to Bid scheme

Councillor Gilligan updated the meeting with regards to the scheme.

(XIII) Salt Bins

It was **AGREED** that this will be raised with Highways

(xiv) Repair broken plinth on the corner of the War Memorial

It was **AGREED** that the Clerk will get a quote for the repair to the War Memorial

(XV) Sir Richard Cox Committee – Vacancy

Councillor James Hulme was appointed on to the Sir Richard Cox Committee

70/12. Correspondence

(i) Receipt of the following correspondence was reported and noted:

SUJC AND SHENLEY PARK TRUST	JOINT EMAIL RE: PROPOSED USE OF CHAPEL
NALC	NOMINATION FOR MEMBERSHIP OF NALC SMALLER COUNCILS' COMMITTEE

71/12. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/12/2185	11 MEAD ROAD, SHENLEY, WD7 9DA	LOFT CONVERSION TO INCLUDE REMOVAL OF AN EXISTING CHIMNEY STACK & VELUX WINDOWS TO THE REAR ELEVATION (CERTIFICATE OF LAWFUL DEVELOPMENT – PROPOSED).
TP/12/1857	26 CECIL COTTAGES, ST. ALBANS, SOUTH MIMMS, POTTERS BAR, EN6 3PL	PROVISION OF VEHICULAR CROSSOVER
TP/12/2081	41A LONDON ROAD, SHENLEY, RADLETT, WD7 9ER	ERECTION OF SIDE CONSERVATORY
TP/12/2312	TWIN OAKS OR GREEN VALLEY FARM, SUMMERSWOOD LANE, BOREHAMWOOD	REMOVAL OF EXISTING BUND AND REINSTATEMENT OF ACCESS. INSTALLATION OF ASSOCIATED SECURE BOUNDARY TREATMENT (AMENDED PLANS RECEIVED 07/06/12 & 18/10/12)
TP/12/2204	SHENLEY GARAGE, 38 LONDON ROAD, SHENLEY, RADLETT, WD7 9EN	DEMOLITION OF 2 NO. TIMBER WORKSHOPS AND ERECTION OF 1 NO. METAL CLAD WORKSHOP WITH 2 NO. ENTRANCE SHUTTERS (REVISED APPLICATION)
TP/12/1973	THE GATEWAYS, RADLETT LANE, SHENLEY	CHANGE OF USE FROM NURSE ACCOMMODATED (C2) TO RESIDENTIAL (C3) TO CREATE A PAIR OF SEMI-DETACHED 3 BEDROOM HOUSES. (REVISED APPLICATION FOLLOWING WITHDRAWAL OF TP/12/0159) (AMENDED PLANS RECEIVED 28/09/12)(AMENDED PLANS RECEIVED 28/09/12 & 16/10/12)

With regards to;

TP/12/2203	16 SOUTHERTON WAY, SHENLEY, WD7 9LJ	SINGLE STOREY SIDE EXTENSION – REVISED APPLICATION FOLLOWING REFUSAL OF TP/12/0923
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The Parish Council felt they were unable to comment on this application due to a lack of information being available on the planning website.

With regards to;

TP/12/2047	FALCON LODGE, MIMMS LANE, RIDGE, POTTERS BAR, EN6 3LY	ERECTION OF DETACHED TRIPLE GARAGE (CERTIFICATE OF LAWFUL DEVELOPMENT – PROPOSED)
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The Parish Council objected to this application on the grounds of size, mass and bulk (policy H8), as it was felt the proposed building was too large and there was a concern over access.

- (i) Other planning matters were noted, and
- (ii) The Council instructs the Clerk to advise Hertsmere Borough Council accordingly.

72/12. Financial matters

(I) Accounts for payment – October 2012

The following accounts for October 2012 were received:

PAYABLE TO	REASON	Total Amount
PETTY CASH	PETTY CASH FOR OFFICE	100.00
BT	OFFICE PHONE AND BROADBAND	47.07
MR AND MRS GOUGH	EXPENSES	3.93
MRS GOUGH	CLEANING TOILETS AND OFFICE	40.00
MR BOB GOUGH	GROUNDS MAINTENANCE	436.00
MRS A LEBOFF	EXPENSES	211.72
MRS A LEBOFF	WAGES	790.08
HMRC	INCOME TAX / NATIONAL INSURANCE	318.71
MRS JANE DE MAEJER	EXPENSES FOR BULBS TO BE PLANTED AT THE POND	30.00
SUPPLIES TEAM	PRINTER INK	184.64
JOHN O'CONNER	GROUNDS MAINTENANCE	132.00
RUSSELLS SOLICITORS	PROFESSIONAL CHARGES RE: PURSLEY FIELD LEASE	270.00
THE ROYAL BRITISH LEGION	POPPY APPEAL WREATH	17.00
MR PERRY NEWTON	RENEWAL OF SPC DOMAIN	27.98
MR COLIN SIDNEY	PLANTING SHENLEY TROUGHS AND WAR MEMORIAL CONTAINERS	76.39
RICOH	PHOTOCOPIER MAINTENANCE	36.43
HERTS SUPPLES	OFFICE SUPPLIES	69.41
SCAG	TRANSFER £ PAID FOR CHRISTMAS OUTING	1340.00
IMAGERY	HALLOWEEN POSTERS	43.20
	TOTAL	4174.56

Following a proposal and seconder, it was:-

RESOLVED that the October 2012 accounts totalling £4174.56 be approved for payment.

- (II) There were no section 137 grant requests
- (III) It was **RESOLVED** that the approval the carrying out of a visual inspection and providing a schedule report on the light columns as requested by Hertfordshire county council for the Christmas lights- £450 plus vat deferred to the December Parish Council meeting.
- (IV) It was **RESOLVED** that the purchase of extra bins for Harris Lane and Rookery field be deferred to the December Parish Council meeting.
- (V) Following a proposer and a seconder it was;

RESOLVED to accept the quote from Gristwood and Toms to cut back trees on rookery field due to resident complaints.

(VI) It was **AGREED** that the Clerk will look into the subscription to community development agency for Hertfordshire - £30.

(VII) Following a proposer and a seconder it was;
RESOLVED that the Parish Council appoint their own surveyor for the party wall agreement for The Cage.

73/12. Matters for future consideration, for inclusion on future agenda

There were none

74/12. The meeting ended at 9.15p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 13 NOVEMBER 2012
ACTION LIST**

PROVISION	ACTION	BY	ACTION DATE
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
Future Initiative Committee	Contact Clore Shalom re: Choir for Chanukah.	Cllr Black	ASAP
	Contact Mr Paul Finney and Shenley Primary School re: choir for Christmas event	Cllr Edel	ASAP
Fielders Way	Contact CCTV expert and invite to December Parish Council meeting	Clerk	ASAP
War Memorial	Quote for repairs	Clerk	ASAP
Rookery Field	Accept Gristwood and Toms quote for cutting back the trees	Clerk	ASAP
Community Development Agency subscription	Look into what will be gained from this	Clerk	ASAP
Party Wall Agreement for The Cage	Appoint surveyor	Clerk and Cllr Susman	ASAP