

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 12 MARCH 2013, AT 7.30PM  
IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Ross Brice (chair), Alex Black, Annette Edel, Rosemary Gilligan, James Hulme, Anthony Spencer and William Susman.

In attendance: Amanda Leboff, Clerk to the Council

### **110/12. Apologies for Absence.**

Apologies for absence were submitted from Councillors Guy Beaton and Steve Piacenti.

### **111/12. Declarations of Interests**

**PERSONAL** - Councillors Black, Brice, Gilligan, and Susman declared a personal interest in the item concerning Shenley Park Trust, Councillor Edel declared an interest in the item concerning Shenley Primary School. Councillor Gilligan declared an interest in planning matters, and emphasised that she would not comment on any planning matters. Councillor Hulme declared an interest in the allotments.

**PREJUDICIAL** -none.

### **112/12. Minutes of the Parish Council Meeting held on 12 February 2013**

**RESOLVED** that the minutes of the Parish Council meeting, held on 12 February 2013 be confirmed as a correct record, and signed by Cllr Brice who chaired that meeting and adopted by the Council.

### **113/12. Review of Action Plan from above meeting**

Nothing to Report

### **103/12 Questions by residents of Shenley Parish**

The Chair asked the Councillors to read a letter that had been sent by Mr Mark Blundell with regards to 'the ever increasing urbanisation of our village'.

The meeting agreed that each planning application is judged on its own merit.

Councillor Gilligan suggested a formal plan about what the community would like developments in Shenley to look like. Cllr Gilligan also

mentioned the Herts Green Spaces and Amenity Land report, which highlights land that cannot be built on. The meeting questioned why the Harris Lane playing Fields were not listed. The meeting;

**AGREED** that Cllr Gilligan will come up with a proposal at the April meeting as to what land in Shenley should be on the list.

**AGREED** that the Clerk will contact Sport England and inform them that there is a possibility of development on land that is used for sport regularly, and request that they support us to ensure it is kept as a sports field. This would refer to Rookery Field, Harris Lane playing field and Pursley Field.

The Chair thanked Mr Blundell for his letter.

## **115/12                      Reports of Committee, Members and Clerk**

### (i)     Future Initiative Committee –AGM

Nothing to report

### (ii)    Proposed Youth Council

The meeting with Val Kane and Sgt Rob Gurney to discuss the Youth Council took place; however there was mainly focus on a community day. Councillor Edel will report back at the April meeting.

### (iii)   Harris Lane Playing Fields

Following a residents request for a bin to be placed at the exit of Harris Lane playing field and Hawksmoor. It was;

**AGREED** that the bin be purchased.

Councillor Brice informed the meeting that he had met with Gristwood and Toms regarding the trees in Harris Lane and informed them that a lot of work was required. The quote for the work will be given at the April meeting.

### (iv)    Allotment Committee

Cllr Hulme informed the meeting that a quote has now been received by O'Connell's for drainage work at the allotments. It was

**AGREED** that the Parish Council will go with the O'Connell's quote of £3000 subject to discussions with highways concerning the ditch that runs alongside the allotments.

### (v)     Anti-Social Behaviour

Councillor Spencer informed the meeting that the spurs have now been put up and the camera has been ordered. Cockle Way will now be the first location of the camera following a meeting Councillor Brice had with a representative of Metropolitan Housing.

(vi) The Link

Councillor Spencer informed the meeting that articles are needed before the 18<sup>th</sup> May for the next issue. There will be a further update next month with regards to the lay out of The Link.

(vii) Police/Radlett and Shenley Community Safety Partnership

Nothing to report.

(viii) CSP

Nothing to report

(ix) Shenley Community Activity Group

The Clerk informed the meeting that over 25 people had signed up for the trip to Leeds Castle.

(x) Shenley Park Trust

Councillor Brice informed the meeting that a joint event between the Parish Council and the Park Trust was discussed to commemorate the Queen's Coronation. It was decided that it was too short notice but it is possible for future events.

(xi) Highways

The Clerk informed the meeting that Councillor Brice will be meeting with Highways to discuss Rectory Lane. Councillor Gilligan asked County Councillor John Usher what the County's policy is on pot-holes. Councillor Usher said it was a financial issue but that they are trying to resolve the problem.

County Councillor Usher mentioned the Feasibility Study for 20miles hour. The Councillors **AGREED** they would like Shenley to be included in this.

(xii) HAPTC

Nothing to report.

(xiii) Harperbury Free School

Nothing to report.

(xiv) Christmas Lights

Cllr Susman informed the meeting that he was meeting with the Christmas lights company and will give an update at the April meeting.

**116/12. Correspondence**

(i) Receipt of the following correspondence was reported and noted:

HERTFORDSHIRE POLICE AND CRIME PANEL	PRESS RELEASE
CLORE SHALOM SCHOOL	LETTER OF THANKS FOR GRANT
STRIFE	INFORMATION RE: PETITION
HERTSMERE BOROUGH COUNCIL	COMMUNITY INFRASTRUCTURE LEVY PRELIMINARY DRAFT CHARGING SCHEDULE NOTICE OF PUBLIC CONSULTATION
MR RAYMOND GEE	APOLOGY
MR STEWART HUNTER	PURSLEY FIELD
MR RAYMOND GEE	PROPOSED SCAG CULTURAL OUTING DESTINATIONS.

**117/12. Planning Applications**

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/13/0344	HAREWOOD, KING EDWARD ROAD, SHENLEY, WD7 9BY	ERECTION OF TWO STOREY FRONT EXTENSION TO INCLUDE A SINGLE STOREY BAY WINDOW; NEW FRONT PORCH AND SINGLE STOREY SIDE EXTENSION FOLLOWING DEMOLITION OF EXISTING GARAGE.
DOC/13/0369 DISCHARGES OF CONDITIONS	39 LONDON ROAD, SHENLEY, WD7 9ER	APPLICATION FOR APPROVAL OF DETAILS RESERVED BY CONDITION 7 OF PLANNING PERMISSION REFERENCE TP/11/1484
TP/13/0221	LAND BETWEEN 39 AND 49, BLANCHE LANE, SOUTH MIMMS	ERECTION OF 4X4 BED, 2 STOREY, DETACHED DWELLINGS, EACH WITH THEIR OWN CAR PORT AND GARAGE.
DOC/13/0288 DISCHARGES OF CONDITIONS	COLNEY FIELDS, BARNET ROAD, LONDON COLNEY, ST. ALBANS	APPLICATION FOR APPROVAL OF DETAILS RESERVED BY CONDITION 6 OF PLANNING PERMISSION REFERENCE TP/10/0826
TP/13/0374	RIDGEVIEW LODGE, BARNET ROAD, LONDON COLNEY, ST. ALBANS, HERTFORDSHIRE	DEMOLITION OF EXISTING BUILDING & STRUCTURES & CONSTRUCTION OF RETAIL DEVELOPMENT WITH

		ASSOCIATED ACCESS, PARKING & LANDSCAPING (ADJOINING BOROUGH CONSULTATION).
DOC/13/0476 DISCHARGES OF CONDITIONS	QUEEN ADELAIDE, LONDON ROAD, SHENLEY	APPLICATION FOR APPROVAL OF DETAILS RESERVED BY CONDITION(S)4,6,7,8,9,10,11,12,14,16 OF PLANNING PERMISSION REFERENCE TP/12/2543
TP/13/0070	OAKBANK, BELL LANE, LONDON COLNEY, ST. ALBANS, AL2 1DA	ERECTION OF GATES & PIERS, FRONT BOUNDARY DWARF WALL & FENCING. (AMENDED PLANS RECEIVED 01/03/13)
*TP/12/2656	MANOR LODGE SCHOOL, RIDGE HILL, SHENLEY, WD7 9BG	ERECTION OF NEW SPORTS HALL & TEACHING ACCOMODATION
*TP/13/0422	90 LONDON ROAD, SHENLEY, WD7 9DX	ERECTION OF NEW PORCH TO SIDE ELEVATION AND CARPORT TO ALTERNATE SIDE ELEVATION
*TP/13/0399	1 RUSSET DRIVE, SHENLEY, WD7 9RH	CONVERSION OF GARAGE INTO HABITABLE ROOM & INTERNAL ALTERATIONS. ERECTION OF NEW TIMBER SUMMERHOUSE TO REAR OF GARDEN & RETROSPECTIVE APPLICATION FOR THE RETENTION OF 2 NO. TIMBER SHEDS TO SIDE OF PROPERTY.
*TP/13/0416	12 ANDERSON ROAD, SHENLEY, WD7 9EQ	ERECTION OF SINGLE STOREY FRONT PORCH; PART SINGLE, PART TWO STOREY SIDE/REAR EXTENSION.

\* Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.

- (i) Other planning matters were noted, and
- (ii) The Council instructs the Clerk to advise Hertsmere Borough Council accordingly.

## 118/12. Financial matters

### (I) Accounts for payment – February 2013

The following accounts for February 2013 were received:

PAYABLE TO	REASON	Total Amount
AFFINITY WATER	WATER BILL FOR THE HUB	23.74
BT	OFFICE PHONE AND BROADBAND	50.77
MRS A LEBOFF	WAGES	790.08
HMRC	INCOME TAX / NATIONAL INSURANCE	318.71
MRS A LEBOFF	EXPENSES	62.70
JOHN O'CONNER	GROUNDS MAINTENANCE	78.00
MRS GOUGH	CLEANING OFFICE AND TOILET	32.00
MR BOB GOUGH	GROUNDS MAINTENANCE	1062.00
PLUSNET PLC	DOMAIN NAME	150.00

	<b>TOTAL</b>	<b>2568.00</b>
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Following a proposal and seconder, it was:-

**RESOLVED** that the February 2013 accounts totalling £2,568.00 be approved for payment.

(II) Section 137 grant requests:

- Shenley & District Horticultural Society requested a grant. Following a proposer and a seconder it was;

**RESOLVED** to approve a grant of £200 which was the same amount given in 2012.

- St. Albans Rangers requested a grant. The meeting felt that in the present economic climate the Parish council are only able to give grants to support Shenley initiatives.

(III) The Clerk's pension will be reviewed at the April meeting.

(IV) The request for £200 to purchase plastic numbers for the allotments was declined. The meeting felt this should be purchased with the allotment committees funds.

(V) Following a proposer and a seconder it was;  
**RESOLVED** to appoint Internal Audit & Compliance as the Parish Council's Internal Auditors for 2013/14.

**119/12. Matters for future consideration, for inclusion on future agenda**

The meeting was informed that the proposed New Barnfield incinerator is going to public consultation, with the decision being made by the end of the year.

**120/12.** The meeting ended at 9p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 12 MARCH 2013**  
**ACTION LIST**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION DATE</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
Letter from Mr Blundell	Clerk to reply	Clerk	ASAP
Sport England	Clerk to contact Sport England re possible development of fields and request support if needed	Clerk	ASAP
Proposed Youth Council	Report back to April meeting	Cllr Edel	APRIL PARISH COUNCIL MEETING
Allotments	Contact Highways re:ditch	Cllr Hulme	ASAP
Bin for Harris Lane by Hawksmoor	Clerk to purchase bin	Clerk	APRIL 2013
Christmas Lights	Cllr Susman to present findings at the April meeting	Cllr Susman	APRIL PARISH COUNCIL MEETING
Clerk's Pension provision	Cllr Piacenti to present a proposal for the Clerk's pension provision to the April meeting.	Cllr Piacenti	APRIL PARISH COUNCIL MEETING
Grant Request	Send cheque to Shenley & District Horticultural Society Advise St.Albans Rangers of Council's decision	Clerk	APRIL 2013