

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 8 APRIL 2014, AT  
7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Guy Beaton, Alex Black, Ross Brice (Chair),  
Annette Edel, Rosemary Gilligan, Steve Piacenti and William Susman.

In attendance: County Councillor Morris Bright  
Amanda Leboff, Clerk to the Council

\*Denotes attended for only part of the meeting

### **120/13. Apologies for Absence.**

Apologies for absence were submitted from Councillor Anthony Spencer.

### **121/13. Declarations of Interests**

**PERSONAL** – Councillors Brice, Gilligan and Susman declared a personal interest in the item concerning Shenley Park Trust. Councillors Edel and Hulme declared a personal interest in planning application 14/0335/HSE.

**PREJUDICIAL** -none.

### **122/13. Minutes of the Parish Council Meeting held on 11<sup>th</sup> March 2014**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 11<sup>th</sup> March 2014 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

### **123/13. Review of Action Plan from above meetings**

The meeting went through the action points.

### **124/13 Questions by residents of Shenley Parish**

The Chairman welcomed PCSO Graham Tippet to the meeting. The first issue addressed was parking by Shenley Primary School. This has been a focus and will become part of the Controlled Parking Zone (CPZ), of which there are 28 schools in Hertfordshire involved, with patrols hoping to be carried out on 5 consecutive days. The Chairman suggested a joint letter be sent from the Police and the Parish Council to illegally parked cars throughout the village. The Chairman went on to thank the police for all their work concerning the parking at the school. The

Councillors **AGREED** to send details of anti-socially parked cars in Shenley to PCSO Tippet.  
The Chairman thanked PCSO Tippet for attending.

The Chairman then welcomed Mr. Caplan, a Shenley resident. Mr. Caplan addressed the Council with regards to speeding and large amounts of traffic along Shenley Hill, with the issue being particularly bad at night due to the lack of lighting. Mr Caplan asked the Parish Council if anything could be done to improve the situation. Councillor Susman said there were cats' eyes but they were not able to be seen. The meeting discussed the facts that were low accident reports on this particular stretch of road. County Councillor Bright **AGREED** to look into the possibility of remedial work being carried out on the cats' eyes. It was **AGREED** the Clerk will request Highways cut back the hedges so the road signs can be seen and that the pot holes be filled in. The Chairman thanked Mr. Caplan for attending.

The Chairman then welcomed Mr Raymond Gee to the meeting. Mr Gee spoke in relation to the Chairman's report on speed in the village, and said he was in favour of reducing speed. Mr Gee highlighted the issues with tail-gaiting and the pot holes in the road, as well as the constant flow of water on Shenley Hill. The chairman asked that Mr Gee be kept informed with regards to the water issue. It was **AGREED** that the Clerk would send the highways reporting issues link to Mr Gee. The Chairman thanked Mr Gee for attending.

## 125/13

### Reports of Committee, Members and Clerk

(i) Elections – Suggestion by HBC to change the date of future elections

The meeting discussed Hertsmere Borough Council's consultation on a possible change to arrangements for the election of its councillors. They currently elect councillors 'by thirds' but have the option of moving to whole council elections which would see all 39 councillors elected on the same day every four years. The Borough Council wants to know whether Shenley Parish council favours a change to all out elections or would prefer to remain with 'elections by thirds'.

Following a vote, it was **AGREED** that the meeting were in favour of the change.

(ii) Hertsmere Local Plan Consultation – Update of drop in session in Shenley

Councillor Brice updated the meeting on both the drop in session and Councillor Susman updated on a meeting with planning attended by Councillors Brice, Gilligan and Susman. At

both meeting it was confirmed that the development of fields in Shenley were just **rumours** and nothing was planned. With regards to the Gypsy site in Shenleybury, Hertsmere Borough Council confirmed that they were working with the gypsies and were currently only looking at one extra caravan but this would not go to committee till about June.

It was also confirmed that the planning responses sent by the Parish Council need to be more detailed and it was **AGREED** that the Clerk would forward the list of planning policies to the Councillors.

(iii) Pursley Field

Councillor Susman informed the meeting that the sub-lease is being sent to Herts County Council. It was **AGREED** that Cllr Susman would chase this.

(iv) Harris Lane

Nothing to report

(v) Rookery Field

Nothing to report

(vi) Allotments

The Council discussed the removal of the ash tree in the allotments by Miss Gee, which had been done without the Parish Council's consent. The meeting then voted on whether the payment of £785 +Vat should be paid by the Council as questioned by Miss Gee. The Parish Council voted **NOT** to pay and moreover voted for a solicitors letter be sent to Miss Gee outlining the reasons not to pay and that all rights be reserved. The Clerk will contact the solicitors.

With regards to bonfires at the allotments is was;  
**AGREED** that bonfires would only be lit between Monday to Thursday after 6.30pm between April to October, which is line with other allotments.

It was also **NOTED** that the allotment lock will be replaced with a combination lock.

(vii) Future Initiative Committee

It was **AGREED** that following the memorial service in November closest to the 11<sup>th</sup> of the 11<sup>th</sup>, the Parish Council would host refreshments in the Village Hall with details and information of Shenley in the IWW.

(viii) Highways

Councillor Edel informed the meeting that there was an issue with the light sensors which is why some of the street lights remained on.

The meeting **NOTED** the email from Mark Fell which confirmed responsibility for the hedges on Porters Park Drive belonged to the owners of the properties. It was **AGREED** that the Clerk would formulate a letter outlining this for the residents.

The **AGREED** the Clerk would chase a quote from Mark Fell for works to Rectory Lane.

(ix) Public Rights of Way

The Clerk updated the meeting with regards to the money that had been deposited in the Parish Council account by mistake.

(x) Shenley Matters

Nothing to report

(xi) Community Safety Partnership

Nothing to report

(xii) CCTV

Following a discussion it was **AGREED** that the Cllr Brice would chase the police with regards to keeping the light on that houses the CCTV camera.

(xiii) Shenley Community Activity Group

The meeting were informed that the cultural trip to Waddesdon Manor on Wednesday 9<sup>th</sup> April has 38 people booked on it. The summer trip will be to Clacton.

(xiv) Shenley Park Trust

The meeting were informed that developments were being made with Gateways.

(xv) The pond

It meeting **NOTED** the 2 examples of the new render for the Cage and **AGREED** advice for the best one be taken from Between Time. It was **AGREED** Cllr Susman speak to Between Times concerning the hole needed for the electricity supply to the Cage.

Cllr Brice informed the meeting that the 4 planters for the War Memorial were currently being made.

(xvi) Neighbourhood Plan

The meeting were informed that the first Neighbourhood Plan meeting will be in the Village Hall on Thursday 17<sup>th</sup> April.

### 126/13. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	Carriageway Micro Surfacing
Scout Council	St. George's Day Service and Parade

### 127/14. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
14/0324/HSE	30 North Avenue, Shenley, Radlett, WD7 9DG	Proposed two storey rear extension
14/0335/HSE	16 Hillcrest Road, Shenley, Radlett, WD7 9DD	Erection of single storey rear extension following removal of existing conservatory
14/0385/HSE	14 Trafford Close, Shenley, Radlett, WD7 9HU	Proposed single storey rear extension
*14/0386/HSE	10 Wayside, Shenley, Radlett, WD7 9JN	Single storey side extension
*14/0383/HSE	1 Headingley Close, Shenley, WD7 9HY	Single storey rear extension

However with regards to;

*14/0160/HSE	21 Ribston Close, Shenley, Herts, WD7 9JW	Erection of summerhouse/garden in rear garden
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The meeting felt they could not comment on this application as there was not enough information.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

### 128/13. Financial matters

(I) Accounts for payment - March 2014

The Chairman took the opportunity to thank Jeremy for all the work done on the accounts.

- The following accounts for March 2014 were received:

AYABLE TO	REASON	Total Amount
Shenley & District Horticultural Society	Grant	200.0
Shalom School	Grant Towards Swimming Lessons	1000.0
Shenley Primary School	Grant Towards Swimming Lessons	1524.6
Shenley Insurance	Scag Annual Insurance	426.2
Shenley -ON	Harris Lane - Electricity To Pavilion	48.5
Shenley John O'Conner	Grounds Maintenance	87.0
Shenley T	Office Phone And Broadband	56.4
Shenley Infinity Water	Payment For Allotments	59.8
Shenley Infinity Water	Payment For Office	48.1
Shenley Mr Ross Brice	Chairman's Allowance - Accounts Work	51.4
Shenley Society Local Council Clerks	Annual Subscription	147.0
Shenley APTC AND NALC	Annual Subscription / Membership	901.7
Shenley GA Bioengineering	Annual Pond Maintenance	1050.0
Shenley Printery	Printing Of Shenley Village Matters	725.0
Shenley -Power	Payment For Office	123.1
Shenley Hertfordshire County Council	Transfer Of Funds Accidentally Deposited In Our Account By HBC	10577.0
Shenley Mrs A Leboff	Wages	783.8
Shenley MRC	Income Tax / National Insurance	418.4
Shenley Mrs Gough	Cleaning Toilet, Office And Harris Lane Pavilion	32.0
Shenley Mr.Gough	Maintenance	384.0
Shenley Mr.Gough	Supplies From Wickes	11.9
Shenley Hertfordshire County Council	Stationary	27.3
	<b>TOTAL</b>	<b>18683.6</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the March 2014 accounts totalling £18,683.62 be approved for payment.

(II) There were no Section 137 grant requests

(III) The meeting **AGREED** that the investment funds that are now in the main bank account should be left there until after the Parish Council elections, in order for the new Parish Councillors to decide what should be done.

(IV) Allotment – cost of removal of Ash Tree – please see point 125/13(vi).

- (V) Following a proposer and a seconder;  
The meeting **VOTED AGAINST** extra allotment drainage at the cost of £1526.25
- (VI) Following a proposer and a seconder  
The meeting **AGREED** to purchase a new printer for The Hub at a cost of £130.53 + VAT

**129/13. Matters for future consideration, for inclusion on future agenda**

- The meeting took the opportunity of thanking Mrs Natalie Susman of Shenley Estates for assisting with all the printing.
- The meeting **NOTED** the garage conversion next to the Adelaide site is being used as a business. Cllr Gilligan will investigate

**130/13.** The meeting ended at 9.50p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 8 APRIL 2014**

**ACTION LIST**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION DATE</b>
Planning applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Maris Lane/ Cookery Field	Mole Hills – contact Mr.Hobey and ask if work has been done	Clerk	Actioned
Wood Garden	Contact Ash and ask where the barley is	Clerk	ASAP
Porters Park Drive	Responsibility of Hedges on Porters Park Drive- write to residents	Clerk	ASAP
Deep Shenley Litter tree	<ul style="list-style-type: none"> <li>• Clerk to contact Waste services to assist with formulating a plan</li> <li>• Organise meeting with active residents to combat issue</li> </ul>	Clerk	ASAP
Worsley Field	Sub lease to be chased	Cllr Susman	ASAP
Anti- Social Parking	Send details to PCSO Graham Tippet	CLLRS	Ongoing
Highways	<ul style="list-style-type: none"> <li>• Request cut back of hedges on Radlett Lane</li> <li>• Clerk to send reporting link to Mr Gee</li> </ul>	Clerk Clerk	ASAP Actioned
Planning Policies	Clerk to forward list to Councillors	Clerk	Actioned
Allotments	<ul style="list-style-type: none"> <li>• Contact solicitors re removal of tree</li> <li>• Change conditions of tenancy re bonfires</li> </ul>	Clerk Clerk	Actioned ASAP
CTV	Cllr Brice to chase police re: keeping light on	Cllr Brice	ASAP
AGE	Cllr Susman to speak to Between Time re: electricity	Cllr Susman	ASAP
Planning	Cllr Gilligan to look into use of garage next to Adelaide site	Cllr Gilligan	ASAP