

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 9 FEBRUARY 2016, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Annette Edel, Rosemary Gilligan, Gavin O'Sullivan, Robert Perlmutter, *Anthony Spencer, William Susman (Chair) and Peter Wayne.

- In attendance: Amanda Leboff, Clerk to the Council
(* Denotes attended for only part of the meeting)

104/15. Apologies for Absence.

Apologies for absence were submitted from Councillor Wayne Grossman and County Councillor Morris Bright.

105/15. Declarations of Interests

PERSONAL – Councillors Beaton, Gilligan and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

106/15. Minutes of the Parish Council Meeting held on 12th January 2016

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 12th January 2016 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

107/15. Review of Action Plan from above meetings

The Action plan was **NOTED**.

108/15. To receive the minutes of the Finance Committee meeting held on 27th January 2016

RESOLVED that the minutes of the Finance Committee meeting, held on 27th January 2016 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

109/15. Review of Action Plan from above meetings

The Action plan was **NOTED**.

110/15. Questions by residents of Shenley Parish

- Lino de Almeida - Executive Director at Villa Scalabrini – addressed the Council regarding the requalification of the agricultural barn into an ancillary facility to support the main activity of Villa Scalabrini Residential Home charity. The Councillors unanimously supported the proposal.
- Mr Roland Wilde and Sue Ayres of Rectory Lane, asked the Council what can be done with regards to the extensive fly tipping that is frequently occurring on Rectory Lane. Councillor Gilligan informed the meeting that the best person to speak to is Gavin Burns at Hertsmere Borough Council. The Clerk will contact Mr Burns and see if there is some sort of battery operated camera that could be used along Rectory Lane.

111/15. Reports of Committee, Members and Clerk

- (i) The Queen's 90th Birthday Celebration – Beacon Lighting
Councillor O'Sullivan informed the meeting that we are now registered to take part in the beacon lighting. Following a discussion it was **AGREED** that Councillor O'Sullivan will contact the organisers of the Queen's 90th Birthday Beacons and ask how much space is needed for the wood fuelled beacon brazier. Once this is known the Council can decide where to put the beacon.
- (ii) Pursley Field - Update
The Chairman informed the meeting that the sub-lease is almost completed
- (iii) Harris Lane/Rookery Field
The meeting discussed the suggestion from the Finance Committee for a new basketball court to be built in Rookery Field where the current concrete section is. It was **AGREED** that the Clerk will send out dates for a site meeting with the Councillors.
- (iv) Allotments
The date of the next meeting is 23/2/16.
- (v) Shenley Fete
Councillor Beaton informed the meeting that the plans are progressing well for the 2016 fete. The Fete committee also agreed to leave the entrance fees for the event at 50p.
- (vi) Future Initiative Events
The Clerk informed the meeting that the Cultural trip to Hampton Court Palace on Wednesday 13th April is already selling.
- Following a discussion it was **AGREED** that the summer trip should be to Southwold. The clerk will begin to look into this.
- (vii) Shenley Village Matters
Next issue is due to be printed next week and will be ready for delivery. The Clerk will arrange delivery.
- (viii) Website/Facebook
- Councillor Perlmutter has set up a Facebook page, all Councillors were asked to invite their friends to join the group. Councillor Gilligan **AGREED** to contact the University of Hertfordshire to see if a student can assist with the website.
 - Councillor Beaton informed the meeting that the website is now being continually updated and encouraged all the Councillors to have a look at it.
- (ix) CSP
Nothing to report
- (x) Police Update

It was **AGREED** the Clerk would invite the PCSO's to attend the next meeting as they have not been for several months

- (xi) Shenley Park Trust
The AGM will be taking place on 11/4/16.
- (xii) Public Rights of Way Updates
The meeting **NOTED** the information. Councillor Susman informed the meeting that the application for a Public Right of Way past Grace Avenue has been submitted.
- (xiii) Action for a Cleaner Shenley (ACS)
The meeting were informed that there had been another productive session with 2 groups going out, one along Harris Lane and the other continuing the work past Shenleybury
- (xiv) Neighbourhood Plan
Councillor Gilligan informed the meeting that Councillors Beaton, Gilligan, Perlmutter and O'Sullivan will be meeting to get this underway.
- (xv) Village Sign
Councillor Edel requested that the sign and the wooden information sign be taken down so they can be re-designed. Councillor Susman **AGREED** to ask Derek to do this.
- (xvi) Meet MP – Oliver Dowden on 21/05/16
The meeting were informed the local MP Oliver Dowden will be coming to Shenley on 21/05/16 at 7.30pm. It was **AGREED** that refreshments would be supplied for the event.

112/15. Correspondence

- (i) Receipt of the following correspondence was reported and noted:

St Albans City and District Council	Harpenden Town and Harpenden Rural Neighbourhood Plan Area Designation
Veolia	Press Release

113/15. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
16/0054/HSE	28 North Avenue, Shenley, Hertfordshire, WD7 9DG	First floor rear extension, insertion of new windows & doors at ground floor level to include 1 No. front window, 1 No. side window to existing front porch & 2 No. glazed doors to side elevation.
16/0038/HSE	A1 Golf Driving Range, Rowley Lane, Barnet, EN5	Erection of Sky Trail High ropes adventure course.

	3HW	
*16/0047/HSE	44 King Charles Road, Shenley, Hertfordshire, WD7 9HZ	Erection of single storey side and rear extension
*16/0203/CLP	58 London Road, Shenley, Hertfordshire, WD7 9DY	Conversion of loft into habitable room with rear facing dormer. Certificate of Lawful Development (Proposed)
*16/0159/HSE	Well End Lodge, Well End Road, Borehamwood, Hertfordshire, WD6 5PR	Retrospective application for erection of rear conservatory.
*16/0111/HSE	10 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ	Erection of retaining wall and raising of garden level.

With regards to

16/0031/HSE	Old School House, Shenley Primary School, London Road, Shenley, Hertfordshire, WD7 9DX	Single storey side extension and loft conversion with 3 dormer windows and 2 roof lights to the rear elevation to facilitate change of use from office to 2 x 2 bedrooms flats with associates parking and landscaping.
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The meeting did not object to the application but are concerned that the windows will overlook the school playground.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

114/15. Financial matters

(I) Accounts for payment – February 2016

- The following accounts for February 2016 were received:

Payment To	Reason	Total Amount
Essential Locksmiths	Repair To Toilet Door And Replacement Locks	190.00
St. Martins Church Choir	Donation - Appreciation Of Singing At The Christmas Event	100.00
Clore Shalom School	Grant For Swimming Transportation	1000.00
Mrs Amanda Leboff	January Wages	1021.94
HMRC	January Payment	191.10
Banner - Supplies Team	Printer Cartridges	75.44
BT	The Hub Broadband And Phone	74.94
Fay Gough	Cleaning Toilet And Office And Expenses	35.60
Bob Gough	Grounds Maintenance - 2 Cuts	758.00
John O'Conner	Grounds Maintenance	87.00
Petty Cash	Petty Cash	200.00
Fay Gough	Reimburse For Allotment Keys	35.00
Hertfordshire County council	Stationary	90.41
ID property Services	Fit Defibrillator To Wall And Connect	60.00
	Total	3919.43

Following a proposal and seconder, it was:-

RESOLVED that the February 2016 accounts totalling £3,919.43 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the December monthly budget monitoring report be approved
- (III) Section 137 Grant Requests: -
Waverly Carriage Driving Group Donation of £100 as a thank you for driving Santa round Shenley at Christmas.
Following a proposer and a seconder it was **RESOLVED** to approve a donation of £100.
- (IV) Following a proposer and a seconder it was **RESOLVED** to approve the purchase of a new laptop and set up for the Clerk.
- (V) The meeting reviewed the 2 quotes for the anti-slip decking of the pond. It was **AGREED** that Councillor Susman would look further into this and it was **AGREED** that the Clerk would enquire if the 106 money could be used for this.
- (VI) The meeting reviewed the 4 quotes for the new pathway in Harris Lane. It was **AGREED** that the Clerk would request the full amount for the work from the 106 money
Following a proposer and a seconder it was **RESOLVED** to approve the quote by John O'Connell's for £4833.90 + VAT.
- (VII) The meeting **AGREED** to put the request for quotes for a new Pavilion on the March agenda.
- (VIII) The meeting **AGREED** to put the request for quotes for the lighting at the pond on the March agenda and invite Kirk to the March meeting to explain what work was to be carried out.

115/15. The meeting ended at 9.p.m.

Chairman

ACTION LIST – TUESDAY 9 FEBRUARY 2016

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Quotes	2 additional quotes for new playground equipment and outside gym equipment	Clerk	March Meeting
Best Kept Garden Competition	Ask Mr and Mrs Bury to judge	Clerk	ASAP
The Queen's 90 th Birthday	Speak to organisers of the Birthday Beacons to find out how much space is needed for the wood fuelled beacon brazier	Cllr O'Sullivan	ASAP
Fly-tipping	Clerk to speak to Gavin Burns at Hertsmere re: fly tipping on Rectory Lane	Clerk	ASAP
Website	Contact Hertfordshire University to see if a student can assist with the website	Cllr Gilligan	ASAP
Harris Lane/Rookery Field Footpath	Clerk to apply for 106 money for the pathway Arrange meeting to view space for proposed basketball pitch	Clerk Clerk	ASAP ASAP
Neighbourhood Plan	Arrange meeting	Cllr Gilligan	ASAP
Village Sign	Arrange for Derek to take down the sign and information sign	Cllr Susman	ASAP
Cheques	Arrange cheque for Waverly Carriage Driving Group	Clerk	ASAP
Laptop	Order new laptop for Clerk	Clerk	ASAP
Anti-slip decking	Councillor Susman to look into this further Clerk to see if 106 money can be used for this	Cllr Susman Clerk	ASAP