

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 10 MAY 2016, AT 7.45PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Annette Edel, Rosemary Gilligan (Chair), Gavin O'Sullivan, Anthony Spencer and Peter Wayne

- In attendance: Amanda Leboff, Clerk to the Council

7/16. Apologies for Absence.

Apologies for absence were submitted from Councillors Wayne Grossman, Robert Perlmutter, William Susman and County Councillor Morris Bright.

8/16. Declarations of Interests

PERSONAL – Councillors Beaton and Gilligan declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

9/16. Minutes of the Parish Council Meeting held on 12th April 2016

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 12th April 2016 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

10/16. Review of Action Plan from above meetings

The Action plan was **NOTED**.

11/16. Questions by residents of Shenley Parish

The meeting welcomed Mr James Stockwell and Mr Glyn Dredge, Governors from Shenley Primary School to the meeting. Following an introduction Mr Stockwell updated the meeting regarding parking issues outside the school. The school have introduced a parking pledge that both children and parents have signed up to. He highlighted that the PCSO's are at the school as often as possible and parking notices have been issued and followed up by home visits. The meeting discussed if anything further could be done as the school is not eligible to have a controlled parking zone. It was **AGREED** that the clerk would email the head of parking at Hertsmere and ask if there were any possible solutions.

It was **AGREED** that the relationship between the school and the Parish Council is a strong one and that it was hoped this would continue. The Chair thanked the gentlemen for attending.

12/16. Reports of Committee, Members and Clerk

(i) The Queen's 90th Birthday Celebration

The meeting **AGREED** that the Beacon lighting event was a huge success with over 450 people attending.

(ii) Pursley Field - Update

Nothing to report

- (iii) Harris Lane/Rookery Field
Outdoor Gym Equipment – The clerk informed the meeting that she had contacted 2 more providers. Cllrs Beaton and Gilligan again requested that the equipment is put in Rookery Field rather than Harris Lane.
- (iv) Allotments
Nothing to report
- (v) Shenley Fete
Councillor Beaton informed the meeting that plans are progressing well.
- (vi) Future Initiative Events
The Clerk informed the meeting that the summer trip to Southwold on Wednesday 22nd June is already proving popular.
- (vii) Shenley Village Matters
Articles for the next issue are due by 20th May. Cllr Spencer said he will be writing a piece on the County Council archives.
- (viii) Website/Facebook
Councillor Beaton informed the meeting that Perry Newton has now given up doing the Shenley website. The Council thanked Mr Newton for his hard work and it was confirmed that a message has been put on Facebook asking for another volunteer.
- (ix) CSP
Nothing to report.
- (x) Police Update
The meeting **NOTED** the monthly update.
- (xi) Shenley Park Trust
The meeting were informed that before the MUCA pitch could be looked at further where the tennis court is, the drainage issue needs to be sorted.

The meeting read the email from the group regarding fundraising for toddler equipment by the Orchard Tea Rooms. Following a discussion, the meeting **AGREED** to support the idea and would be willing to help financially where possible but would need to know more details.
- (xii) Shenley Pond
The meeting were informed that bags of what appear to be cement have been dumped in the pond near the circular bench. It was **AGREED** that the clerk would contact AGA and ask them to remove this. The meeting **NOTED** there would be a cost involved.

The meeting also requested an update regarding the proposed light of the pond at the June meeting.

(xiii) Public Rights of Way Updates

The meeting **NOTED** the information.

(xiv) Action for a Cleaner Shenley (ACS)

Councillor Beaton informed the meeting that support for the ACS group has not been forthcoming and as there are so few volunteers, they are going to suspend the group for the moment. Cllr Gilligan thanked Cllr Beaton and her volunteers for all their hard work. It was **AGREED** the Clerk would meet with Cllr Beaton to discuss the use of the Community Pay back scheme.

(xv) Neighbourhood Plan

Cllr Gilligan informed the meeting that the first meetings have taken place and they are almost ready to put the process into action.

(xvi) Village Sign

Councillor Edel updated the meeting on the progress, and informed the meeting that the wood has been cut and is ready to be taken to Ro Monk for the smaller replacement sign.

Following a proposer and a seconder it was agreed that the hanging sign will be replaced with 2 weatherproof signs by Fitzpatrick Woolmer with the Parish logo on for a cost of £321 Inc. VAT.

(xvii) Meet MP – Oliver Dowden on 21/05/16

The meeting were reminded that the local MP Oliver Dowden will be coming to Shenley on 21/05/16 at 7.30pm. Cllr Beaton **AGREED** to see if Cllr Perlmutter has been able to source food for the event.

(xviii) Future CIL related expenditure

The Clerk informed the meeting that she will be attending the next CIL meeting at Hertsmere.

(xix) Best Kept Garden Competition

Cllr Beaton **AGREED** to judge the competition along with Martin Finney. The Clerk will meet with Cllr Beaton to discuss logistics.

13/16. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	News Release – Hertfordshire Festival Of Walking
Hertfordshire County Council	Led Phase 3 Street Lighting On Its Way
Shenley & District Horticultural Society	Letter Of Thanks
The Planning Inspectorate	Shenley 23b Diversion Order
Hertfordshire Independent Living Service	Introduction Letter
Hertfordshire County Council	News Release – Lights On Litter
Shenley Primary School	Letter Of Thanks For Grant

14/16. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
16/0697/HSE	1 Old Nursery Close, Shenley, Hertfordshire, WD7 9FD	Proposed car port conversion into habitable room and single storey side extension
16/0038/FUL	A1 Golf Driving Range, Rowley Lane, Barnet, EN5 3HW	Erection of sky trail high ropes adventure course (amended application)
16/0680/HSE	4 Shenleybury Cottages, Shenleybury, Shenley, Hertfordshire	Two storey side extension following demolition of existing garage and side extension and 1 st floor rear extension
16/0810/PD42	10 Newcome Road, Shenley, Hertfordshire, WD7 9EJ	Single storey conservatory – depth – 6 metres, height – 4 metres, eaves – 3 metres
16/0773/FUL	Clore Shalom School, Hugo Gryn Way, Shenley, Hertfordshire	Installation of 2.4m high security fence and electronic access gate.
16/0744/FUL	Gardeners Cottage, Shenley Park, Radlett Lane, Shenley	Change of use from medical consulting room and associated offices (D2) to estate agent and associated offices (A2)

With regards to

16/0570/HSE	6 Charrington Close, Shenley, Hertfordshire, WD7 9GZ	Part retrospective application for erection of tennis court fence, glazed swimming pool safety screen, approval of landscaped scheme, external wall with brick piers and entrance gates, amendments to 1 st floor rear window and additional ground floor side window and new single storey rear extension.
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The Meeting **OBJECTED** To This On The Grounds That;

- It is an Overdevelopment.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

15/16. Financial matters

(I) Accounts for payment – May 2016

- The following accounts for May 2016 were received:

• Payment To	Reason	Total Amount
Dor-2-Dor	Delivery Of Beacon Lighting Leaflet	85.00
HAPTC and NALC	Annual Subs/Membership	936.87
MJD Presentation Systems	Label Tape For Print Machine	17.40
SLCC	Annual Subs	149.00
E-ON	Harris Lan Pavilion	79.23

British Gas	The Hub -Final Bill	9.00
Hertfordshire County council	Stationary	20.34
Mrs Amanda Leboff	Reimburse Flags And Bunting For Jubilee	84.60
Petty Cash	Petty Cash	200.00
Mrs Amanda Leboff	April Wages	1021.94
HMRC	April Payment	191.10
Herts CCTV Partnership ltd	Spur On London Road And Annual Maintenance 2015/16	1664.40
Shenley Village Hall Management Cttee	Hire Of Village Hall For Meetings	76.00
British Gas	The Cage - Final Bill - Cheque Cancelled - See Ref:002176	
Petty Cash	Petty Cash	200.00
BT	Office Phone And Broadband	79.94
AGA Bioengineering	Annual Pond Maintenance	1369.50
MG Signs (Lloyds TSB Commercial Finance)	No Parking Signs	83.42
Radlett Light Opera	Reimburse For Hire Of Hall For Rehearsal For Beacon Lighting	107.00
Fay Gough	Cleaning Toilet And Office	32.00
Bob Gough	Grounds Maintenance	384.00
British Gas	The Cage - Final Bill - See Ref:002168	227.05
	Total	7017.79

Following a proposal and seconder, it was:-

RESOLVED that the May 2016 accounts totalling £7,017.79 be approved for payment.

The following SCAG accounts for May 2016 were received;

PPH Coaches	2 x coaches to Hampton Court Palace	830.00
Curious Pier Ltd (Southwold Pier)	Deposit for Southwold restaurant	400.00
	TOTAL	1230.00

Following a proposal and seconder, it was:-

RESOLVED that the SCAG May 2016 accounts totalling £1,230.00 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved
- (III) Section 137 Grant Requests: -
There were none

16/16. The meeting ended at 9p.m.

Chairman

ACTION LIST - TUESDAY 10 MAY 2016

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Quotes	2 additional quotes for new playground equipment and outside gym equipment	Clerk	June Meeting
Best Kept Garden Competition	Finalise details	Clerk & Cllr Beaton	ASAP
Anti-slip decking	Ask Derek for a formal quote for the anti-deck slipping	Clerk	ASAP
May Agenda	Add: Parking in Shenleybury	Clerk	June Agenda
Allotment Committee	Date needed for next meeting	Cllr Gilligan	ASAP
Hedge cutting	Finalise details regarding Community pay back scheme	Clerk & Cllr Beaton	ASAP
Meet the MP	Robert to look into sourcing food for the event on 21/05/16	Cllr Perlmutter	ASAP
Village Sign	Order new sign	Clerk	ACTIONED
Toddler equipment Fund Raising	Email to inform of decision	Clerk	ASAP
Pond	Contact AGA regarding removal of dumped bags	Clerk	ASAP
Parking outside School	Contact head of parking to see if there are any other solutions available	Clerk	ASAP