

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 13 MAY 2014, AT  
7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Alex Black. Ross Brice(Chair), Annette Edel,  
James Hulme and Anthony Spencer.

In attendance: Amanda Leboff, Clerk to the Council

### **131/13. Apologies for Absence.**

Apologies for absence were submitted from Councillors Guy Beaton, Rosemary Gilligan, Steve Piacenti, William Susman, Borough Councillor Peter Wayne and County Councillor Morris Bright.

### **132/13. Declarations of Interests**

**PERSONAL** – Councillors Brice and Black declared a personal interest in the item concerning Shenley Park Trust.

**PREJUDICIAL** -none.

### **133/13. Minutes of the Parish Council Meeting held on 8<sup>th</sup> April 2014**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 8<sup>th</sup> April 2014 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

### **134/13. Review of Action Plan from above meetings**

The meeting went through the action points.

### **135/13. Minutes of the Allotment Committee Meeting held on 29<sup>th</sup> April 2014**

**RESOLVED** that the minutes of the Allotment Committee meeting, held on 29<sup>th</sup> April 2014 be confirmed as a correct record and adopted by the Council.

### **136/13. Review of Action Plan from above meetings**

The meeting **APPROVED** the amended Conditions of Tenancy and requested that the main changes be in bold and highlighted in a covering letter.

### **137/13 Questions by residents of Shenley Parish**

There were none

### **125/13 Reports of Committee, Members and Clerk**

(i) Elections – Results of the non-contested Parish Council Elections

The meeting **NOTED** the results, and **AGREED** it was a shame that the elections were not contested.

(ii) Removal and addition of relevant working parties

The meeting discussed the current working parties and **AGREED** to **REMOVE** the Action for a Safer Shenley, SPAGE and SCAG (Shenley Community Activities Group). The meeting **AGREED** to incorporate SCAG with the Future Initiatives Committee and **AGREED** to add the Neighbourhood Plan Working Party.

(iii) Pursley Field

The meeting **AGREED** to Borehamwood 2000

- Putting matting at the front of the field to increase parking
- Taking down the posts around the field
- Looking at the conditions of the trees and informing the Parish Council of the outcome prior to any action.

(iv) Harris Lane

Nothing to report

(v) Rookery Field

The meeting **NOTED** that mopeds are riding across the field often with a passenger and no helmets. The clerk has contacted the police with regards to this.

(vi) Allotments

Please see point 135/13.

(vii) Future Initiative Committee

The meeting was informed that Mr Butchart will be attending the July meeting to discuss the historical information on the soldiers on the war memorial to be displayed at the event after memorial Sunday in November.

(viii) Highways

The meeting were informed there had been no update with regards to the water/sewage on Radlett Lane.

It was **AGREED** the Clerk would contacted Mark Fell and ask if the rumours were true that Radlett Lane is going to be resurfaced.

(ix) Public Rights of Way

Nothing to report

(x) Shenley Matters

Nothing to report

(xi) Community Safety Partnership  
The meeting **NOTED** the Shenley crime figures.

(xii) CCTV  
Councillor Spencer informed the meeting that things were quiet at present with regards to the CCTV camera.

(xiii) Shenley Community Activity Group  
The meeting were informed that the summer trip to Clacton on Wednesday 18<sup>th</sup> June as over 75 people attending.

The meeting went on to discuss how many Parish Councillors should attend the trips and how much they should pay. The meeting **AGREED** that all age appropriate Shenley residents should be able to pay and attend the trips. It was **AGREED** that only 2 helpers were needed per coach.

(xiv) Shenley Park Trust  
The meeting were informed that work on the Gateways will hopefully begin soon.

(xv) HAPTC  
The meeting **PROPOSED** that Councillor Susman be nominated to stand for the HAPTC executive committee.

(xvi) The pond  
Councillor Hulme agreed to take over the task on treating the pond on a weekly basis with barley, from Councillor Brice.

Cllr Brice informed the meeting that 3 people were unhappy with the new planter around the war memorial.

Following a proposer and a seconder the meeting;  
**AGREED** to have a light over the Shenley sign. The Clerk will organise this and Malcolm Judd will install it.

(xvii) Neighbourhood Plan  
The Council were informed that the date of the next meeting is to be confirmed.

### 139/13. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire Police And Crime Panel	Press release
Hertfordshire County Council	Update on the progress of the examination of the HCC Waste Allocations Local Development Document
Hertsmere Newspaper	Article on action taken against resident
Came And Co	Parish matters newsletter – available to view at meeting

Scout Council	Invite to Elstree District Scout Council AGM
Manor Lodge School	Invite to year 6 school production
Shenley And District Horticultural Society	Invite to present trophies at show in September

#### 140/14. Planning Applications

The following planning applications were before the meeting.

The meeting **AGREED** that;

- (1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
14/0192/HSE	11 Charrington Close, Shenley, WD7 9GZ	Erection of shed in rear garden
14/0613/VOC	Former 39 London Road, Shenley, Hertfordshire	Variation of condition 21 attached to planning permission reference TP/12/1171 to amend the approved plans to allow for revised road alignment and width, layout of frontage parking court, access point and bin collection area.
14/0517/HSE	55 Greenwood Gardens, Shenley, WD7 9LF	Proposed garage conversion
14/0546/LBC	The Cage On The Pond, London Road, Shenley	Proposed removal of existing cementitious render and replacement with naturally hydraulic render.
14/0592/HSE	21 Ribston Close, Shenley, WD7 9JW	Installation of roof mounted solar pv panels
14/0591/HSE	11 New Road, Shenley, WD7 9DZ	Part single storey part two storey side extension and single storey rear extension
14/0611/CLP	2 De Havilland Court, Shenley, WD7 9JD	Erection of single storey side extension (certificate of lawful development- proposed)
*14/0637/HSE	20 Wickets End, Shenley, Radlett, WD7 9EX	Four new conservation rooflights
*14/0616/VOC	The Garden Nursery, 39 London Road, Shenley, Radlett, WD7 9ER	Variation of condition 21 to planning permission reference TP/11/1484 to agree revised internal layouts to improve the natural lighting and provision of roof lanterns to plots 7,8 and 9

However with regards to;

14/0416/HSE	Old Nursery Close, Shenley, Hertfordshire	Installation of electronic entrance gates
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The meeting **OBJECTED** to this on the grounds that;

- It is unnecessarily overbearing within a rural setting and village environment.
- The meeting also noted that 2 of the properties already have gated perimeters.
- The Shenley neighbourhood plan will include an objection to the erection of such gates.

With regards to;

14/0453/HSE	1A Shenleybury Farm Cottages, Shenleybury, Shenley, WD7 9DL	Erection of single storey side extension and loft conversion to provide habitable accommodation. (revised application)
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The meeting **OBJECTED** to this on the grounds that;

- It is inconsistent with the street scene.
- Road safety issues with regards to the glare caused by the glass reflection.

With regards to;

*14/0614/FUL	Charrington Close, Shenley, Hertfordshire	Erection of 1.7-2.4m high gates with 1.8m high gate piers and 1.8m high pedestrian gate.
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The meeting **OBJECTED** to this on the grounds that;

- It is out of keeping within its rural setting and village environment.
- The gates give the impression of a prison and not a village
- The Shenley neighbourhood plan will include an objection to the erection of such gates.
- The Shenley allotments were enforced to remove similar lockable gates several years ago.
- The reference to the gates that were present when the site was a nursery is irrelevant as it was a business and the gates were not electronic.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

### 141/13. Financial matters

#### (I) Accounts for payment – April 2014

- The following accounts for April 2014 were received:

PAYABLE TO	REASON	Total Amount
Village Joinery	Planters around war memorial and extra rail to boardwalk	1807.00
Arch Building Consultancy	Listed building application	451.79
Frank Cooper And Son Ltd	Marking of white lines on rookery field	636.00
Affinity Water	Harris lane changing rooms	187.00
Shenley Village Hall	Hire of hall for meetings	128.25
BT	Office phone and broadband	57.10
Toby Susman	Distribution of Shenley village matters	150.00
Mrs A Leboff	Expenses	63.60
Mrs A Leboff	Wages	905.83
Hmrc	Income Tax / National Insurance	205.00
Herts Supplies	Office printer	156.64
Between Time	Site meeting re cage and removal of example of render	306.00

Information Commissioner's Office (ICO)	Annual subscription	35.00
LCR Magazine	Annual subscription	17.00
CDA Herts	Annual membership (Community Development Action Hertfordshire)	30.00
Petty Cash	Petty cash	200.00
Fay Gough	Cleaning office and toilet	40.00
Bob Gough	Grounds maintenance	384.00
Bob Gough	Reimburse cost of replacement lock on cleaning cupboard door	185.40
	Total	5945.61

Following a proposal and seconder, it was:-

**RESOLVED** that the April 2014 accounts totalling £5,945.61 be approved for payment.

(II) There were no Section 137 grant requests

(III) Following a proposer and a seconder  
The meeting **AGREED** to renew the warranty for the CCTV camera for 1 year at a cost of £418.80

(IV) Following a proposer and a seconder;  
The meeting **AGREED** to purchase a replacement bin for Rookery Field for £147.50

(V) Following a proposer and a seconder;  
The meeting **AGREED** to purchase 50 do following stickers

(VI) Following a proposer and a seconder;  
The meeting **VOTED AGAINST** upgrading the BT package to The Hub

**142/13. Matters for future consideration, for inclusion on future agenda**

There were none

**143/13.** The meeting ended at 8.55p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 13 MAY 2014**  
**ACTION LIST**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION DATE</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Allotments	Send new conditions of tenancy to holders with covering letter	Clerk	ASAP
Working Parties	Add and remove relevant working parties	Clerk	Actioned
Borehamwood 2000	Contact Bruce and confirm matting and removal of posts	Clerk	Actioned
Highways	Clerk to contact Mark Fell with regards to rumours of work to Radlett Lane	Clerk	Actioned
Porters Park Drive	Responsibility of Hedges on Porters Park Drive- write to residents	Clerk	ASAP
Light for Shenley Sign	Clerk to order	Clerk	Actioned
Keep Shenley Litter Free	<ul style="list-style-type: none"> <li>• Clerk to contact Waste services to assist with formulating a plan</li> <li>• Organise meeting with active residents to combat issue</li> </ul>	Clerk	ASAP
CCTV Warranty	Renew CCTV warranty	Clerk	Actioned
Bin for Rookery Field	Purchase replacement bin for Rookery Field	Clerk	Actioned
Dog Fouling stickers	Purchase 50 stickers	Clerk	Actioned