

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 9 SEPTEMBER 2014,
AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Ray Edge, Rosemary Gilligan, Alex Muir, Dayaram Nakrani, Annette Edel, Wayne Grossman, Anthony Spencer (Chair) and William Susman.

In attendance: Amanda Leboff, Clerk to the Council

33/14. Apologies for Absence.

Apologies for absence were submitted from Councillor Peter Wayne and County Councillor Morris Bright.

34/14. Declarations of Interests

PERSONAL – Councillors Gilligan, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust. Councillor Muir declared an interest in the items concerning the allotments and vodaphone.

PREJUDICIAL -none.

35/14. Minutes of the Parish Council Meeting held on 9th July 2014

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 9th July 2014 be confirmed as a correct record, and signed by Cllr Spencer and adopted by the Council.

36/14. Review of Action Plan from above meetings

The meeting went through the action points.

37/14. Questions by residents of Shenley Parish

- The Chair welcomed Miss Josephine Lunt and her neighbour to address the meeting concerning the planning application “LAND ADJACENT AND TO THE REAR OF 52 HARRIS LANE, SHENLEY, HERTFORDSHIRE”. Following their address and a lengthy discussion, the meeting **AGREED** to object to the planning application on the grounds that
 - It is goes against the greenbelt – against policies c4 and c5
 - Adequate cartilage already exists.
 - The need to preserve the lands agricultural usage.
- The Chairman thanked them for attending the meeting.

The Chairman then welcomed PC John Singleton to address the meeting. PC Singleton gave an overview of recent events that have occurred in and around the Cockle Way area. The situation has now quietened down. PC Singleton informed the meeting that there are spare CCTV cameras that can be loaned out for

short periods of time. PC Singleton AGREED to look into the possibility of the Parish Council borrowing these and would get back to the Clerk with his findings.

PC Singleton also informed the meeting that there have been a spate of incidents where door bells have been stolen and then they have been rung from a distant to cause a nuisance to households. This has now been stopped. There is also a project to combat speeding on Porters Park Drive that will monitor the speed of the cars. Finally it was NOTED that there has been incidents of groups of youths collecting in the children's play area in Anderson Road.

The Chairman thanked PC Singleton for attending.

38/14 Reports of Committee, Members and Clerk

(i) Parish and Town Council Charter

The meeting collectively completed the questionnaire.

(ii) Pursley Field

Councillor Susman informed the meeting that the sub-lease is in progress.

(iii) Harris Lane/Rookery Field

The meeting **NOTED** the email sent from a resident complaining of litter. Following a lengthy discussion it was AGREED that the resident would be thanked for their email and would be asked to write a short article for the "Shenley Village Matters" on the issue.

It was also **AGREED** that Councillor Susman would look into the suggestion of paying someone to collect the litter on a weekly basis. The additional costs would be added to next years budget. It was also suggested that flourecent jackets be purchased to assist with the clean up.

(iv) Allotments

The Clerk informed the meeting that the new renewals will be sent out in the next couple of weeks.

(v) Future Initiative Committee

Councillor Susman will send out a date of the next meeting.

(vi) Highways

The meeting **NOTED** the various public notices that will be effecting Shenley.

(vii) Public Rights of Way

The list of work was **NOTED**.

(viii) Shenley Village Matters

Councillor Nakrani updated the meeting concerning the next issue of Shenley Village Matters with all articles needing to be submitted by the 12th September.

(ix) Community Safety Partnership

Minutes of the meeting of 10th June 2014 were **NOTED**.

(x) Police Update

The meeting **NOTED** the email from Sgt Jones as well as point **37/14**.

(xi) CCTV

The meeting **NOTED** that the CCTV has been moved back to Cockle Way following a request from the police.

(xii) Shenley Community Activity Group

The clerk informed the meeting that 80 tickets have been booked to see White Christmas on 10th December. The Chairman reminded the meeting that any Councillors going on the trip will have to assist with the running of the event.

(xiii) Shenley Park Trust

Councillor Susman informed the meeting that the Park Trust are now very close to starting the work on the Gateways and the Dairy.

(xiv) HAPTC

Nothing to Report

(xv) The Cage

The meeting were informed that there had been tremendous problems with the renovation of The Cage over the summer. What had begun as a small job had snowballed. Therefore following a proposer and a seconder it was **AGREED** to pay £15 000 plus VAT for the complete works to the Cage and War memorial repairs and cleaning.

(xvi) Pond

The meeting NOTED the emails from Jane DeMaejer and Ash Girdler and NOTED the Parish Council were waiting on a quote from Ash to clean the pond. Councillor Alex Muir **AGREED** to oversee the pond.

(xvii) War Memorial

Following a lengthy discussion and vote the meeting **AGREED** to **REMOVE** the plinth around the War Memorial. Councillor Edel would arrange this.

(xviii) Neighbourhood Plan

The minutes of the meeting held on 17th July 2014 were **NOTED**. The Council continued to debate the possibility of a Neighbourhood Plan. It was **AGREED** that this would be discussed at the planning meeting with Mark Silverman on 11th September 2014. It was also **AGREED** that Councillor Muir would look into the options available and report back at the October Parish Council meeting.

39/14. Correspondence

- (i) Receipt of the following correspondence was reported and noted:

Letter From Resident	Concerning planning application 14/1128/HSE
Hertsmere Borough Council	Electoral cycle
Hertsmere Borough Council	Review of parliamentary polling districts and polling places
Radlett Society And Green Belt Association	Land in and around former aerodrome
Hertsmere Borough Council	Woodhall spinney, Shenley
Waldon Telecom Ltd	Telecommunications installation by London Colney bypass - (Cllr Muir left the meeting whilst the discussion was taking place)
Hertsmere Borough Council	Submission of the Elstree way corridor area action plan
Hertfordshire County Council	Hertfordshire waste site allocations development plan
Hertsmere Borough Council	Tree preservation orders
Email to Councillor Gilligan	Boundary Agreement concerning the Allotments - (Cllr Muir left the meeting whilst the discussion was taking place) - the meeting AGREED that Cllr Gilligan could inform Miss Gee that she could go ahead with instructing a surveyor and the Clerk would forward the email on to the Parish Council's solicitor.

40/14. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
14/1275/HSE	18 HAMBLINGS CLOSE, SHENLEY, HERTFORDSHIRE, WD7 9JJ	Single storey rear extension to include 2 roof lights.
14/0725/HSE	19 NEW ROAD, SHENLEY, HERTFORDSHIRE, WD7 9DZ	Part single, part two storey rear extension (amended and additional plans received 25/06/14 & 18/08/14)
14/1151/HSE	1 HEADINGLEY CLOSE, SHENLEY, RADLETT, WD79HY	Erection of single storey rear extension (revised application)

14/1128/HSE	2 NEW ROAD, SHENLEY, RADLETT, WD7 9EA	Conversion of garage into habitable room with new front window to replace garage door & 3 no.rear roof lights.
14/1109/HSE	1A SHENLEYBURY FARM COTTAGES, SHENLEYBURY, SHENLEY, HERTFORDSHIRE, WD7 9DL	Single storey side extension; conversion of loft into habitable room with front dormer & 4 no. Front roof lights & 3 no. Rear roof lights and alterations to existing fenestrations.
14/1065/HSE	LONGVIEW, LONDON ROAD, SHENLEY, RADLETT, WD7 9BN	Single storey rear extension
14/1078/HSE	17 GREENWOOD GARDENS, SHENLEY, HERTFORDSHIRE, WD7 9LF	Single storey rear extension
14/1075/DOC	12 NEW ROAD, SHENLEY, HERTFORDSHIRE, WD7 9EA	Application for approval of details reserved by condition 2 of planning permission reference 13/2581/HSE for front parking area.
14/1042/CLE	THE CHAPEL, PORTERS PARK DRIVE, SHENLEY, HERTFORDSHIRE, WD7 9DS	Existing chapel building being used for d1 (non-residential institutions)/d2 (assembly and leisure) (lawful development certificate – existing)
14/0931/HSE	10 CHARRINGTON CLOSE, SHENLEY, HERTFORDSHIRE, WD7 9GZ	Retrospective application for 2 no.wooden sheds (revised application).

However with regards to;

14/1113/CLP	CATHERINE BOURN FARM, MIMMS LANE, RIDGE, HERTFORDSHIRE, EN6 3LY	Demolition of existing barn and outbuildings and replace and re-site new secure barn.
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- The meeting felt they could not comment on this application as there was not enough information.
- The meeting also wanted to know the extent of the footprint and what the agricultural needs were.

However with regards to;

*14/1352/CLE	LAND ADJACENT AND TO THE REAR OF 52 HARRIS LANE, SHENLEY, HERTFORDSHIRE	Use of land as residential curtilage in association with no 52 Harris Lane
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The meeting **OBJECTED** to this application as they felt;

- It is goes against the greenbelt – against policies c4 and c5
- Adequate cartilage already exists.
- The need to preserve the lands agricultural usage.

(i)Other planning matters were noted, and

(ii)The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

41/14. Financial matters**(I) Accounts for payment – July and August 2014**

- The following accounts for July 2014 were received:

PAYMENT TO	REASON	TOTAL AMOUNT
HAPTC	Expenses	10.00
Nathan Harris-DaCosta	Gardening Around Pond	140.00
Mrs Amanda Leboff	July Salary	975.96
HMRC	Income Tax / National Insurance	147.19
BT	Office Phone And Broadband	56.95
J H Electrics	Malcolm Judd - Electrics To Cage	185.00
Imagery	Lost Invoice - Christmas 2013	50.40
Herts County Council	Office Stationary	26.39
Village Hall	Hire Of Village Hall For Meetings	71.25
John O'Conner	Grounds Maintenance	87.00
HAPTC	New Councillor Training	105.00
	TOTAL	1855.14

Following a proposal and seconder, it was:-

RESOLVED that the July 2014 accounts totalling £1,855.14 be approved for payment.

- The following accounts for August 2014 were received:

PAYMENT TO	REASON	TOTAL AMOUNT
Between Time Ltd	Payment For Works To Date - Further Payment To Follow	12000.00
Stevenage Borough Council	New SIM For CCTV - 2015/16	600.00
Mrs Amanda Leboff	July Salary	956.16
HMRC	Income Tax / National Insurance	166.99
BT	Office Phone And Broadband	59.10
John O'Conner	Grounds Maintenance -Includes Replacement Cheque	174.00
Broker Network Ltd (Came And Co)	Annual Insurance - LTA Till Sept 2015	2793.22
Fay Gough	Cleaning Toilet And Office	32.00
Bob Gough	Grounds Maintenance	868.00
MJD Presentation	Lable Printer Tape	17.40
Bob Gough	Expenses	34.58
Hertfordshire County Council	Replacement Bin For Rookery Field	177.00
Supplies Team Limited	Ink Cartridges	148.14
	TOTAL	18026.59

Following a proposal and seconder, it was:-

RESOLVED that the August 2014 accounts totalling £18,026.59 be approved for payment.

- (II) There were no Section 137 grant requests
- (III) Following a proposer and a seconder;
- The council **REVIEWED** the insurance policy and the level and extent of coverage.
 - The council **RESOLVED** to **ACCEPT** and **APPROVE** a new Long Term Agreement until 2017.
 - The council **RESOLVED** to **ACCEPT** and **APPROVE** the Parish Council insurance quote Came and Company for £2,653.56 (includes reduction due to long term agreement which expires 30th October 2017 and includes 5% no claims discount).
- (IV) Christmas lights - Following a lengthy discussion the meeting **AGREED** to ask HCC if the structural testing is done will the licence be usable for 3 -5 years.
- (V) Following a proposer and a seconder;
The meeting **AGREED** to contribute £5000 towards the lay-bye on rectory lane.

31/14. Matters for future consideration, for inclusion on future agenda
Add investment of funds to the Finance Committee agenda meeting agenda.

32/14. The meeting ended at 9.55p.m.

Chairman

PARISH COUNCIL MEETING - TUESDAY 9 SEPTEMBER 2014

ACTION LIST

PROVISION	ACTION	BY	ACTIONED
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Pursley Field	Chase the sub-lease	Cllr Susman	ASAP
Police	PC Singleton to look into the possibility of SPC borrowing a CCTV camera	Clerk to chase	October Meeting
Litter picking	Possibility of employing someone to litter pick on a weekly basis	Cllr Susman	October Meeting
Future Initiative	Arrange next meeting	Cllr Susman	ASAP
War Memorial	Remove plinth	Cllr Edel	Actioned
Neighbourhood Plan	Review of options available to Shenley Parish Council	Councillors	October Meeting
Christmas Lights	Contact HCC to ask if the structural survey will last for 3-5 years	Clerk	Actioned