

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 9 JUNE 2015, AT 7.55PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Annette Edel, *Rosemary Gilligan, Wayne Grossman, Gavin O'Sullivan, Robert Perlmutter, Anthony Spencer William Susman (Chair) and Peter Wayne

* Denotes attended for only part of the meeting

In attendance: Amanda Leboff, Clerk to the Council
Residents Mrs Brenda Treacher

18/15. Apologies for Absence.

Apologies for absence were submitted from County Councillor Morris Bright.

19/15. Declarations of Interests

PERSONAL – Councillors Beaton, Gilligan and Susman declared a personal interest in the item concerning Shenley Park Trust. Councillor Spencer declared a personal interest in the Herts Countryside Trust.

PREJUDICIAL -none.

20/15. Minutes of the Annual Parish Council Meeting held on 19th May 2015

RESOLVED that the minutes of the Annual Parish Council meeting, held on 19th May 2015 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

21/15. Minutes of the Annual Parish Council Meeting held on 19th May 2015

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 19th May 2015 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

22/15. Review of Action Plan from above meetings

The Action plan was **NOTED**.

It was **NOTED** that many of the street markings on roads in Shenley have become faded. It was **AGREED** to ask Highways if the white lines can be repainted.

It was **NOTED** that many of the hedges around the village were overgrown. It was **AGREED** to ask Glyn at the Park Trust to cut back the hedges between Laxton Gardens and Greenwood Gardens and Greenwood Gardens and Fielders way. It was also **AGREED** that the clerk would send a letter to the residents of Frank Cottages requesting the hedges are cut back.

23/15 Questions by residents of Shenley Parish

The Chairman welcomed Mrs Brenda Treacher to the meeting. As an allotment holder Mrs Treacher stressed her disappointment at the conditions of the

allotments and asked what is being done about it. It was **AGREED** that Mrs Treacher will meet Cllrs Edel and Wayne at the allotments to discuss the issues.

The Chairman thanked Mrs Treacher for attending.

24/15 Reports of Committee, Members and Clerk

(i) Councillors signed the Register of Members Interests & Consent to receive summons via email.

(ii) Pursley Field – Update on lease
Cllr Susman updated the meeting.

(iii) Harris Lane/Rookery Field
Nothing to report

(iv) Allotment - boundary
See point 23/15.

(v) Shenley Fete
Plans for the fete are coming along well. The date for the fete is Sunday 21st June.

(vi) Future Initiative Committee

- The next meeting will be on Wednesday 10th June
- SCAG trip - The clerk informed the meeting that 100 people were booked on to the trip to Broadstairs on Wednesday 17th June.

(vii) Shenley Village Matters
Cllr Beaton informed the Council that she is arranging the next meeting. It was **AGREED** that all the new Cllrs would write individual profiles. It was also **AGREED** that the next edition will be published in September/October 2015.

Following a discussion it was **AGREED** to get a quote for the printing of 1000 double side A5 leaflets to advertise who the new Council are and what the achievements to date have been. This would be delivered before the full September/October issue.

(viii) Community Safety Partnership
There is a meeting next week.

(ix) Rectory lane update
The meeting were informed that a start date for the works to Rectory Lane is being waited on.

(x) Police Update

- Cllr Spencer informed the meeting that there had been break-ins at The Café in The Orchard. The suspects have been caught.
- Cllr Susman updated the Council on the joint meeting regarding parking outside of Shenley Primary School. It was suggested at the meeting that the Parish Council move the CCTV camera to London Road in order to monitor the situation and to allow the police to issue tickets. Following a Proposer

and a Secunder it was **AGREED** to install a new spur on the lamp post on London Road to allow the CCTV camera to be placed there.

(xi) Shenley Park Trust

Cllr Susman updated the meeting on the issues concerning Grace Avenue and Permain Close regarding the planting of hedges.

(xii) Public Rights of Way Updates– List included

The details were **NOTED**.

25/15. Correspondence

(i) Receipt of the following correspondence was reported and noted:

North Hertfordshire District Council	<i>On The Move</i> – Members Newsletter
Hertfordshire County Council	Hertfordshire Waste Local Plan
Hertfordshire County Council	News Release – Hertfordshire Rail Strategy Public Consultation
Hertsmere Borough Council	Hertsmere Local Plan – Elstree Way Corridor

26/15. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
15/0845/VOC	11 Harris Lane, Shenley, Hertfordshire, WD7 9ED	Variation Of Condition 8 Attached To Planning Permission Reference 14/1458/FUL To Remove The Requirement To Comply With The Code For Sustainable Homes As This No Longer Exists And To Comply With The Requirements Of The Lifetime Homes Standards.
*15/0937/EI1	Land At Bell Lane, (Adjacent To Salisbury Hall Lodge and Salisbury Hall), Shenley	Request for screening opinion (Environmental Impact Assessment)
*15/0784/FUL	Land at Swanland Road, South Mimms, Hertfordshire	Solar farm of approximately 5MW of generating capacity, comprising of the installation of arrays of solar photovoltaic panels and associated infrastructure that includes electrical inverters, switchgear and transformers, underground cabling, 2 x substations, fencing, CCTV and landscaping that includes green infrastructure and public footpath Improvements.
*15/0844/FUL	A1 Golf Driving Range Rowley Lane Barnet EN5 3HW	Erection Of New Reception And Restaurant Building In Connection With Use As A Golf Driving Range And Adventure Golf Park And Associated Activity. (Revised Application).
*15/0912/HSE	49 Greenwood Gardens, Shenley, Hertfordshire, WD7 9LF	Conversion of garage to habitable room.

* 15/0940/PD56	Wood Hall, Woodhall Lane, Shenley, Hertfordshire, WD7 9AA	Change of use from offices (B1) to residential (C3) to provide 2 x 2 bedroom bungalows
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With regards to;

*15/0764/HSE	40 Harris Lane, Shenley, Hertfordshire, WD7 9EG	Part single, part two storey rear extension and extension to front porch.
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The Meeting **OBJECTED** To This On The Grounds That;

- It Is Not Compatible With The Street Scene – Against Policy H8
- It Is Too Big and an Overdevelopment.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

27/15. Financial matters

(I) Accounts for payment – May 2015

- The following accounts for May 2015 were received:

PAYMENT TO	REASON	TOTAL AMOUNT
Playsafety Limited	ROSPA Report - Harris Lane Play Area	92.40
Mrs Amanda Leboff	May Wages	995.51
HMRC	May Payment	173.27
Supplies Team	Stationary	98.79
HAPTC	Councillor Training X 2	70.00
Shenley Primary School	Grant For Swimming	1524.60
Close Brothers (see 27/15(iv))	Deposit For 18month Fixed Term Saving Bond	50000.00
BT	Office Phone And Broadband	70.20
British Gas	Electricity For The Cage	38.25
Hertsmere Borough Council	Contribution To Widening Mead Road	3504.30
Fay Gough	Cleaning Toilet And Office	32.00
Bob Gough	Grounds Maintenance	384.00
John O'Conner	Grounds Maintenance	87.00
	TOTAL	57070.32

Following a proposal and seconder, it was:-

RESOLVED that the May 2015 accounts totalling £57,070.32 be approved for payment.

(II) Following a proposal and seconder, it was:-

RESOLVED that the May monthly budget monitoring report be approved.

(III) Section 137 Grant Requests:- There were none

- (IV) Banking - Following a proposer and a seconder it was **AGREED** to **CANCEL** the £50 000 application that had been put into an 18 month fixed rate deposit account with Close Brothers at a rate of 1.5%. The funds will remain in the Parish Council's bank account.
- (V) The Council **NOTED** that the internal audit was carried out on 3rd June 2015.
- (VI) The Council **CONFIRMED** the Fidelity Insurance Cover for 2015/16 was at £150,000.
- (VII) The Council **NOTED and RECEIVED** the Internal Auditor's Management letter was for year ended 31 March 2015.
- (VIII) The Council **NOTED and RECEIVED** the Draft Audited Income and Expenditure Account for the year ended 31 March 2015 and Balance Sheet as at 31 March 2015.
- (IX) The Council **APPROVED** the Accounts and Annual Return for the year ended 31 March 2015.
 - (A) The Council **REVIEWED** and **APPROVED** Section 1 of annual return (Accounting Statements)
 - (B) The Council **REVIEWED** Section 4 of Annual Return (Internal Audit Report)
 - (C) The Council **REVIEWED AND APPROVED** Section 2 Of Annual Report (Annual Governance Statement)
- (X) The Council **NOTED** that the Notices Of Appointment Date For The Exercise Of Elector's Rights have been completed and displayed on the Parish Council notice board.
- (XI) The Council **REVIEWED AND APPROVED** the earmarked reserves.
- (XII) The Council **NOTED** that £2,549.15 had been written off as old VAT irrecoverable.

28/15. Matters for future consideration, for inclusion on future agenda

- To add to the July agenda a list of area that needs cutting back.
- To write to the managing agents of Andrew Close and ask the repaint the disabled bays.

29/15. The meeting ended at 9.05p.m. Chairman

ACTION LIST - TUESDAY 9 JUNE 2015

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Hedges	Ask the Park Trust to cut back hedges between Laxton Gardens and Greenwood Gardens and Greenwood Gardens and Fielders way		
Frank Cottages	Send letter asking for hedges to be cut back	Clerk	ASAP
Highways	Ask Highways to paint re paint road markings	Clerk	ASAP
Leaflets	Quote for 1000 double sided A5 leaflets	Clerk	ASAP
CCTV	Request new spur on London Road	Clerk	ASAP
Disabled Bays	To write to managing agents of Andrew Close and ask the repaint the disabled bays.	Clerk	ASAP
Allotment	Arrange site visit with Mrs Treacher	Cllrs Edel and Wayne	ASAP
Quotes	For new playground equipment and hedges	Clerk	July meeting
External Audit	Send External Audit back to BDO	Clerk	ASAP
Funds	Stop the application to Deposit funds with Close Brothers	Clerk	ACTIONED
July Agenda	Add list of all areas where hedges need cutting back	Clerk	July Meeting