

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 14 JULY 2015, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Nicky Beaton, Annette Edel, Rosemary Gilligan (Chair), Wayne Grossman, Gavin O'Sullivan, Robert Perlmutter and Peter Wayne

In attendance: Amanda Leboff, Clerk to the Council  
PCSO Kleanthis Kourtobelides  
Residents including Mr and Mrs Ashman, Mr Vezey, Mr and Mrs Ben-Nathan, Mr Gavin Shurmer, Ms Nicolette Berkley.

**30/15. Apologies for Absence.**

Apologies for absence were submitted from Councillors Anthony Spencer and William Susman and County Councillor Morris Bright.

**31/15. Declarations of Interests**

**PERSONAL** – Councillors Beaton and Gilligan declared a personal interest in the item concerning Shenley Park Trust.

**PREJUDICIAL** -none.

**32/15. Minutes of the Parish Council Meeting held on 9<sup>th</sup> June 2015**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 9<sup>th</sup> June 2015 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

**33/15. Review of Action Plan from above meetings**

The Action plan was **NOTED**.

**34/15. Minutes of the Finance Committee Meeting held on 23<sup>rd</sup> June 2015**

**RESOLVED** that the minutes of the Finance Committee meeting, held on 23<sup>rd</sup> June 2015 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

**35/15. Questions by residents of Shenley Parish**

The Chair welcomed all of the residents and PCSO Kleanthis Kourtobelides to the meeting, and asked the PCSO to address the meeting first as she was aware of his time constraints. PCSO Kourtobelides informed the meeting that he was at the meeting representing his area colleagues who were unable to attend and confirmed he would pass all information on. He said the police were happy with the move of the CCTV camera to opposite the school on London Road. A resident asked the PCSO if anything can be done regarding anti-social drinking on the green next to Tesco as all the empty bottles were still there in the morning. The meeting were informed the information would be passed on. The Chairman asked PCSO Kourtobelides to remain at the meeting in order to hear the discussion concerning Grace Avenue and Permain Close.

The chair invited Mr Shurmer to address the meeting on behalf of the residents of Permain Close. Mr Shurmer gave the meeting some historical background information regarding the issue of boundary lines and Rights of Way access and the planned erection of a hedge fence to stop the access between the 2 sites. The meeting were informed that Herts County Council have been asked to document the Rights of Way at this location. Mr Shurmer added that some believed that the hedge will be vandalised by those wishing to have access through it. He added that this was not just an issue between the residents of Permain Close and the Mansion House but involved all the residents of Shenley as this access is used by many people.

Mr Ashman then addressed the meeting as a resident of the Mansion House, but said that as they had been unaware that this discussion was happening tonight, they could not speak on behalf of all the residents of the mansion house. He highlighted that a surveyor had been asked to stake the boundary lines but these stakes have since been removed.

The Chair addressed both parties and highlighted that there is no Public Right of Way between the 2 sites. Moreover the authorities who the Parish Council have referred the issue to have all stated that this is a neighbour dispute and as such the parties should try to resolve the matter. The Chair suggested they have a joint meeting to discuss the issues and take it forward and to please update the Parish Council on events. The Chair then suggested that if residents of Permain Close wanted to show this issue effected many others, they would need to collect evidence showing that and then contact County Rights of Way to take the matter further, but to be aware this would be a lengthy task as the current waiting time for a right of way to be investigated is around three years.

The Chair then invited Mrs Ashman to address the meeting. Mrs Ashman is unhappy that Shenley Park Trust has cut down 2 sides of a yew hedge on the open space in front of the mansion house. The hedge had been there for many years and there is evidence they were preserved. Many feel that the hedges were an integral part to the original identity of Porters Park. Since the hedge has been cut down apple trees have been planted. Both the residents of the mansion house and Permain Close feel very strongly on this matter and want the hedges reinstated. The Chair said this was conservation/planning issue as it clearly impacts on changing the street scene. Speaking as Shenley Park Trustees both she and Cllr Beaton confirmed that Trust had accepted that perhaps they could have been better communication at the time the work was done, and the Trust will be more inclusive with the residents of the Mansion and Permain Close if they do any further non general maintenance on that site. Both groups of residents wanted action taken to replace the hedge and some kind of enforcement by HBC because they feel the work done has damaged the conservation are.

The Chair and Cllr Beaton agreed to discuss a replacement hedge with the Trust; otherwise the meeting **AGREED** the Clerk should contact enforcement on this matter.

Finally the meeting were addressed with regards to unauthorised banner advertising around Shenley. It was **AGREED** that a list of banners would be sent to the Clerk and Cllr Grossman would contact the advertising and ask them to take down the signs. If this is unsuccessful then enforcement would be contacted.

The Chairman thanked all residents for attending and invited them to stay for the remainder of the meeting.

### **36/15. Reports of Committee, Members and Clerk**

(i) General Power of Competence

The Council **RESOLVED** and **CONFIRMED** conditions of eligibility for the General Power of Competence –Local Govt Act 2011 (requirements being a CILCA qualified Clerk, 2/3 of Councillors to have been elected)

(ii) Drive Safe Initiative

The Chair gave the meeting the background concerning this and following a discussion Councillors and residents were asked if they were interested to volunteer. It was **AGREED** the Clerk would send out the forms to interested parties and collect the information.

(iii) Pursley Field – Update on lease

Nothing to report

(iv) Harris Lane/Rookery Field

The Chairman asked if the Finance Committee would look at updating the Harris Lane pavilion. It was **AGREED** the Clerk would add this to the Finance Committee agenda.

(v) Allotment

There is a meeting on 21/07/15.

(vi) Shenley Fete

Cllr Beaton updated the meeting on what a success the fete had been and read through a list of grant recipients, which included the Sir Richard Cox Charity that is administered by the Parish Council. The Council formally thanked the Shenley Fete and Carnival Committee for their generous donation to the Sir Richard Cox Charity. It was **AGREED** the Clerk would write a letter of thanks.

(vii) Future Initiative Committee

The meeting were informed that there would be 4 events this year which will include a new event for the switching on of the Shenley Christmas lights.

(viii) SCAG

The Christmas trip is booked for Thursday 17<sup>th</sup> December, to see Miss Saigon and tickets for Shenley residents will be £32.50.

(ix) Shenley Village Matters

Cllr Beaton informed the Council that the newsletter is almost ready and will be at the printers by the end of the week, with 2000 copies being printed. The next full

edition of Shenley Village Matters is due out in September and Councillors and members of the public were asked to submit articles as soon as possible for this.

(x) Community Safety Partnership

Minutes of the meeting held on 17 June were **NOTED**. Date of the next meeting is Wednesday 28<sup>th</sup> October 2015 at 7pm at the Wyllyotts Centre, Potters Bar.

(xi) Rectory lane update

The meeting were informed that a start date for the works to Rectory Lane is being waited on.

(xii) Police Update

See point 35/15

(xiii) Shenley Park Trust

See point 35/15

(xiv) Public Rights of Way Updates- List included

The details were **NOTED**.

**37/15. Correspondence**

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	Illegal Highway Work
Hertfordshire County Council	DisabledGo Details
Hertfordshire County Council	Change4life
Oliver Dowden	Reply To Letter Re: Harperbury Free School
Shenley Primary School	Letter Of Thanks For Swimming Grant
HAPTC	Information That Was To Be Covered At Cancelled Conference
Oliver Dowden's First Speech In House Of Commons	Copy Of Speech Enclosed

**38/15. Planning Applications**

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmeire Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
15/0956/FUL	Land Next To, De Havilland Aircraft Heritage Museum, Salisbury Hall, Bell Lane, London Colney, Hertfordshire, AL2 1BU	Change of use from agricultural to storage (b8) erection of temporary marquee and 1.8 metre perimeter fencing
15/1048/HSE	12 Edgbaston Drive, Shenley, Hertfordshire, WD7 9HT	Construction of first floor side extension over existing garage/utility.
15/1039/FUL	Old Fold Manor Golf Club, Hadley Green, Barnet, EN5 4QN	Creation of temporary construction access from St Albans road within Hertsmeire borough council boundary. Creation of driving range with six covered range bays and attenuation pond, short

		game academy course, minor modifications to hole 10 and new wooden trolley shed within London borough of Barnet boundary.
15/1036/ADV	Former Savacentre Site, Colney Fields, Barnet Road, London Colney, St. Albans	Installation of 1 x illuminated highway sign and 1 x illuminated pylon sign. (application for advertisement consent)
15/1024/EI1	Land At Bell Lane, London Colney	Request for screening opinion (environmental assessment)
15/1002/HSE	12 Shenleybury Cottages, Shenleybury, Hertfordshire, WD7 9DJ	Single storey rear extension
15/0978/HSE	16 King Charles Road, Shenley, Hertfordshire, WD7 9HZ	Conversion of garage into habitable room
*15/0990/HSE	30 Shenleybury Cottages, Shenleybury, Shenley, Hertfordshire WD7 9DJ	Proposed front porch

With regards to;

15/0457/FUL	Arsenal Training Centre, Bell Lane, London Colney, Hertfordshire, AL2 1DR	Extension of hydrotherapy area within main facilities building to provide ice bath treatment pool and wet massage area
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The Meeting **NOTED CONCERN** with regards to the number of recent applications.

With regards to;

15/0992/HSE	1 Winifred Cottages, Radlett Lane, Shenley, Hertfordshire, WD7 9AQ	Two storey side extension, single storey rear extension & new cross-over to highway with dropped kerb.
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The Meeting wished to **SUGGEST** that taking the history into consideration this application should be called in to committee.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

### 39/15. Financial matters

#### (I) Accounts for payment – June 2015

- The following accounts for June 2015 were received:

PAYMENT TO	REASON	TOTAL AMOUNT
Internal Audit and Compliance	Internal Audit	456.00
HAPTC	Councillor Training x 3	105.00
Mrs Amanda Leboff	Expenses	62.19
Mrs Amanda Leboff	June Wages	999.20
HMRC	June Payment	175.64
Petty Cash	Petty Cash	200.00

Between Time	Painting The Cage	837.00
MJD Presentation Systems	Label tape for print machine	17.40
Mawelton Nurseries	bedding plants for troughs	44.64
BT	Office phone and broadband	71.90
E.ON	Electricity for Harris Lane pavilion	27.42
Festive Impact Lighting	Christmas lights	2800.00
Parratt Electrical Services	Repairs to electric box in Harris Lane Pavilion	130.00
John O'Conner	Grounds Maintenance	87.00
Npower	Energy Bill for The Hub ( minus £8.34 credit)	39.80
Namebadges International	20 x reusable name badges for Parish Council	155.94
Perry Newton	Reimburse for Parish Council domain	34.99
HAPTC	Copy of Local Councils Explained	52.79
Fay Gough	Cleaning toilet and office and reimburse for supplies	147.41
Bob Gough	Grounds Maintenance	768.00
Danny Gough	Grounds Maintenance	65.00
Mrs Amanda Leboff	Mileage Expenses for 2014	50.00
Shenley Village Hall Committee	Hire of village hall for meetings	76.00
SCAG Account	Transfer of funds to cover trips	2500.00
	<b>TOTAL</b>	<b>9903.32</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the June 2015 accounts totalling £9,903.32 be approved for payment.

#### SCAG ACCOUNT

Payment to	Reason	Total Amount
PPH COACHES	Trip to Broadstairs - 17 June 2015	1150.00
Thorley Taverns Ltd	Trip to Broadstairs – Lunch - 17 June 2015	674.75
Encore Tickets	80 tickets for Miss Saigon on 17/12/15	2600.00
	<b>TOTAL</b>	<b>4424.75</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the June 2015 SCAG accounts totalling £4,424.75 be approved for payment.

- (II) Following a proposal and seconder, it was:-  
**RESOLVED** that the June monthly budget monitoring report be approved.
- (III) Section 137 Grant Requests:- There were none
- (IV) **REVIEW** of earmarked reserves – The Chair requested all Councillors consider what the earmarked reserves should be for.
- (V) Purchase of equipment for the new group – Action for a Cleaner Shenley - ACS - Following a proposal and seconder, it was **AGREED** to purchase the equipment for the ACS group.

#### 40/15. Matters for future consideration, for inclusion on future agenda

- To add to the September agenda Neighbourhood Plan

41/15.

The meeting ended at 9.42p.m.

Chairman

**ACTION LIST - TUESDAY 14 JULY 2015**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
Enforcement	Contact enforcement concerning SPT removal of yew hedges	Clerk and Cllr Gilligan	ASAP
Banners	Ask those advertising to remove banners	Cllr Grossman	ASAP
Drive Safe	Send out and collate forms and ID	Clerk	ASAP
Harris Lane Pavilion	Add refurbishment to Finance Committee Agenda	Clerk	ASAP
Shenley Fete and Carnival Committee	Letter of thanks for the donation to the Sir Richard Cox Charity	Clerk	ASAP
ACS Group	Purchase of equipment	Clerk	ASAP
Quotes	For new playground equipment and hedges	Clerk	September meeting
September Agenda	Add Neighbourhood Plan	Clerk	September Meeting